



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	5/22/2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding a request for a Specific Use Permit for Short Term Rental for the guest house on the property located at 307 Walker, Acres 0.157, Tract: F6-2, Abst: A136, A136 MILAM CO SCH LD, TRACT F6-2 to operate in an R-1 (Single Family District).		
<b>PREPARED BY:</b>	Building/Planning/Code Enforcement Assistant Holthe	<b>DATE SUBMITTED:</b>	3/27/24
<b>EXHIBITS:</b>	<ol style="list-style-type: none"> <li>1. Request for Specific Use Permit Application</li> <li>2. Property Notification Letter</li> <li>3. Property Return Letter</li> <li>4. 200' Surrounding Property map</li> </ol>		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	<ul style="list-style-type: none"> <li>• 03/27/2024 – Request for Specific Use Permit Application was received</li> <li>• 05/04/2024 - Notice of Public Hearing was posted in the local newspaper</li> <li>• 05/10/2024 - 23 Property owner letters were sent representing 24 properties.</li> </ul> <p>12 Letters have been confirmed as received            11 Letters unconfirmed as received            00 Letters were returned            00 Favorable response has been returned            03 Opposition response has been returned</p>		
<b>RECOMMENDED ACTION:</b>	Move to approve or deny as presented.		