

**CITY OF GLEN ROSE, TEXAS**  
**HISTORIC PRESERVATION COMMISSION**  
**MINUTES OF THE REGULAR MEETING**  
Tuesday, May 19, 2026 • 5:30 p.m. • Glen Rose City Hall

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## **1. CALL TO ORDER**

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Chairperson Melinda Patrick called to order the Historic Preservation Commission meeting of the City of Glen Rose, Texas, on May 19, 2026, at 5:30 p.m.

### **A. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the flag of the United States of America was led by the Chairperson, and all present stood and recited the Pledge.

### **B. ROLL CALL**

The Chairperson called the roll:

| <b>Commissioner</b> | <b>Office</b> | <b>Attendance</b> |
|---------------------|---------------|-------------------|
| Melinda Patrick     | Chairperson   | <b>Present</b>    |
| Ann Carver          | Commissioner  | <b>Present</b>    |
| Karen Braswell      | Commissioner  | <b>Present</b>    |
| Austin Bewley       | Commissioner  | <b>Present</b>    |
| Jeff Lee            | Commissioner  | <b>Present</b>    |
| Sherri Steenson     | Commissioner  | Absent            |
| Ember McCune        | Commissioner  | <b>Present</b>    |

**A quorum was present.** Six (6) of seven (7) commissioners were in attendance, and the Commission proceeded with business.

**Also present:** Heather Bienko, Historic Preservation Officer, City of Glen Rose (via Zoom); members of the public and applicants as noted under the individual items below.

## **2. CONSENT AGENDA**

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### **A. Approval of minutes from the February 24, 2026 and March 17, 2026 Preservation Commission meetings.**

#### **NOTES**

- The Chairperson confirmed that all commissioners had an opportunity to review the item and asked whether any revisions were proposed. No revisions were proposed and no discussion was requested.
- The item was taken up and acted on as a single consent item, with no items pulled for separate consideration.

## ACTION

|                 |                                                                                                                            |
|-----------------|----------------------------------------------------------------------------------------------------------------------------|
| <b>Motion</b>   | Motion to accept the consent agenda item as submitted — approval of the meeting minutes for February 24 and March 17, 2026 |
| <b>Moved by</b> | Karen Braswell                                                                                                             |
| <b>Second</b>   | Jeff Lee                                                                                                                   |
| <b>Ayes</b>     | Melinda Patrick, Ann Carver, Karen Braswell, Austin Bewley, Jeff Lee, Ember McCune                                         |
| <b>Nays</b>     | None                                                                                                                       |
| <b>Absent</b>   | Sherri Steenson                                                                                                            |
| <b>Result</b>   | <b>Motion carried 6–0. The meeting minutes are APPROVED as submitted.</b>                                                  |

## 3. INDIVIDUAL ITEMS FOR CONSIDERATION

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### A. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Suzanne Whitewood for 103 SW Barnard St.

#### NOTES

- The request is for signage on the front of the building. A photograph of the proposed signage was included in the agenda packet. The sign (wood) is to be tan and green. Applicant requests approval for placement of a canvas canopy (tan with green stripes), hopefully retractable, above the front windows. The right window is to be replaced due to broken seal. Vinyl stickers will be placed on the front window stating business name. Hours will be on the door. Store offerings will be along the bottom. On the back of the building, existing canopy over door will be replaced with one matching the new front canopy.
- A commissioner raised a concern about adding an awning where it's believed none has been placed before.
- Discussion of awning included need for shade to keep interior cooler due to direct sunlight. Awning and sign are to be attached only in mortar. Window to be replaced to be same type as original (double pane). Applicant will get with City for sign permission and possible incentive.

## ACTION

|                 |                                                                                          |
|-----------------|------------------------------------------------------------------------------------------|
| <b>Motion</b>   | Motion to approve the signage at 103 SW Barnard as submitted.                            |
| <b>Moved by</b> | Jeff Lee                                                                                 |
| <b>Second</b>   | Austin Bewley                                                                            |
| <b>Ayes</b>     | Melinda Patrick, Karen Braswell, Austin Bewley, Jeff Lee, Ember McCune                   |
| <b>Nays</b>     | None - Ann Carver abstained                                                              |
| <b>Absent</b>   | Sherri Steenson                                                                          |
| <b>Result</b>   | <b>Motion carried 5–0. The Certificate of Appropriateness was APPROVED as submitted.</b> |

The following items are updates only. No votes were taken.

**B. Discussion, consideration and possible action regarding the 2nd Quarter THC First Street Initiative meeting update.**

**NOTES**

- Decision to get meet & greet scheduled. Commission members will make brief presentations at Barnard's Mill.

**C. Discussion, consideration and possible action regarding the Heritage Park being added to the National Registry of Historic Places District.**

**NOTES**

- City Council appointed working group to get designation. Grant request for log cabin is underway.

**E. Discussion, consideration and possible action regarding a recap from the Real Places Conference.**

**NOTES**

- Ann Carver and Melinda Patrick discussed their experiences at the conference.

**4. ADJOURNMENT**

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There being no further business, the Chairperson declared the meeting adjourned at 6:47 p.m.

APPROVED this 19th day of May, 2026.

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Melinda Patrick, Chairperson

ATTEST:

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Heather Bienko, Historic Preservation Officer