



FAÇADE ENHANCEMENT PROGRAM APPLICATION

1. Name of Applicant(s): _____

2. Name of Business: _____

3. Mailing Address of Applicant: _____

4. Project Address: _____

5. Does the applicant own the building? _____ Yes _____ No

(If the answer is no, please provide an approval letter from the building owner of the project.)

6. Estimated Project Cost: \$ _____

(Attach a detailed cost breakdown supported by one or more quotes from recognized contractors or suppliers with a written description of work to be completed. Include photo of the site to be improved and a sketch or photos of planned improvements, paint samples etc.)

7. Total Grant Request (not to Exceed \$5,000) \$ _____

(Owner must match the grant amount from the city)

8. Proposed project start date: _____

9. Proposed project completion date: _____

11. Will the proposed project result in a change of use of the building?

Yes _____ No _____ If Yes, please explain the change _____

12. The following are attached to this application: _____

A written description of the proposed project with drawings if needed _____

A detailed cost breakdown of the proposed project _____

Quotes from contractors or suppliers if applicable _____

A letter of approval from the building owner if applicable _____

Photo of site to be improved with pictures and/or drawings of proposed changes _____

13. Applicant agrees to finish the project within nine months or request an extension. The applicant agrees to share all receipts related to the project to validate the 50% contribution. The applicant also agrees to complete all work as described in the application.

The undersigned applicant affirms that:

1. The information in the application is true and accurate.

2. The applicant has read and understands the conditions of the program.

3. The City of Glen Rose has reserved the right in its sole discretion to reject this application.

Applicant Signature: _____ Date: _____

Business Name: _____

Project Eligibility Requirements

- Must be an existing non-residential building in the Historical Overlay

- Property must be free of city liens or delinquent property taxes.
- Applicant must not be past due in sales tax remittance.
- Building/site must not have received grant funding less than 1 year prior to application date. *(Buildings with multiple tenants are eligible for one (1) grant in a twelve (12) month period from completion of previous grant.)*
- A complete application must be received and verified by city staff and approved by HPC and City Council before construction can begin on improvements included in grant request. *(Construction on improvements prior to this are ineligible for reimbursement and commencement of construction prior to City Council's consideration of the grant request is at the applicant's own risk.)*

Eligible Improvements

For consideration of the grant, improvements are required to be on the exterior and visible to the public. Improvements must also comply with zoning district design standards of applicable zone and all applicable state and local requirements.

Eligible improvements include (but are not limited to):

- New Roof, Roof repair
- Front porch additions and enhancements
- New or enhanced attached or detached signage and/or awnings
- Façade facelift – paint, trim, cladding
- Exterior lighting
- New storefronts
- Window replacement and window framing
- Hardscape improvements such as sidewalk pavers, concrete off-street parking, fencing visible to the public, and lamp posts.
- Landscaping improvements including the design, installation and permanent maintenance components (i.e. – irrigation system)