

City Administrator Report January 2022

Following is a list of some of the more significant and/or time-consuming transactions I was involved in during the month:

1. Reviewed the January Council agenda with Mayor Douglas and City Secretary McDonald. Helped prepare the packet. Prepared Administrator Report and monthly financial reports.
2. The two-factor authentication for our google systems has been implemented.
3. Contacted the six cities mentioned by the Council when the Comprehensive Plan was being discussed. One of the cities had been pursuing a plan through A&M. The University of Texas at Arlington has a program similar to A&M's. Prepared and issued RFP for Comprehensive Plan. Conducted Pre-Proposal Conference. Issued addendum to the RFP.
4. Continue to work with TWDB and eHT to reconcile our TWDB project's financial records. Finally obtained TWDB approval of a change order that the City Council approved last summer.
5. Met with another developer to discuss the possibility of a different project on the property adjacent to the 7-Eleven. This developer has the entire property under contract and is exploring a mixed commercial/residential development.
6. The new Glen Rose Police Department Policies and Procedures has been carried across the finish line.
7. After resolving the TxDOT training requirement that was holding up our AFA, discovered that it is now being held up over an internal TxDOT debate over local-let versus state-let. If it goes the route of state-let, we will lose control of the project. It appears we will be able to obtain permission for local-let. That decision will come out of the Stephenville office.
8. Worked with Councilman Freas on the NE Barnard Street "No Parking" Zone. Came up with a proposal. After receiving additional input from Glen Lake Camp, made one small adjustment and the Ordinance was approved..
9. Continued to work on a Municipal Solid Waste RFP. Met with the committee and after receiving committee input, finalized a version for the Council to consider at its February 8th Meeting. City Attorney Pendleton has reviewed and approved the RFP as to form.
10. Submitted revisions to the Building Department Fee Schedule to the Council. After receiving input from the Council, will be re-submitting this on the February 8th Consent Agenda..
11. Have been exploring connecting Tom Rumph Road to the Stone Ridge Subdivision. Initially, the developer was favorably inclined to making the connection. Then, his position changed. Continuing to work on this. Without the cooperation of the developer, this will become a more expensive proposition.
12. Looked into some of the financial investment strategies raised at the January Council Meeting. Discovered our bonds can't be redeemed until 8-15-26. Asked Chris Hay for an estimate on replacing the 3 City water tanks which have exceeded their life expectancy. (I'm guessing this will cost about \$1.5 million.) Investing in infrastructure could be an alternative to paying off the City's bonds. Also contacted Financial Advisor Jason Hughes with Hilltop Securities, who prepared an estimate for his firm to review the City's Investment Policy and provide some recommendations.
13. Met with Public Works Director Holder, Building Official Reeves, and a property owner about her development plans for 30 acres across from the Promise and the possibility of annexing into the City and receiving City services.

14. Made some inquiries into the disannexation situation that has been ongoing since last summer.
15. Upon receipt of two week notice from City Secretary McDonald, began exploring the options open to the City.
16. Learned that the 7-Eleven isn't collecting City sales tax. Found City Secretary McDonald's communications with the State Comptroller's Office concerning the City's annexation of that property. Contacted a representative of the Comptroller's Office who indicated the current situation represented a failure on the State Comptroller's part and that the matter would be corrected and that the City would be made whole for the months when tax wasn't being collected.
17. Met with Chief Appraiser Rollen to receive an update on the unfolding appraisal situation. Escalating prices have caused the District to fail to maintain the required ratios between appraisal values and sales prices. There will be a significant increase in appraised value of residential property, as a whole, within Somervell County. What the impact will be upon any given individual residential property is unknown.
18. Electronic versions of the annual audit were distributed to several entities, including the Texas Municipal Advisory Council, the Texas Water Development Board, and the Municipal Securities Rulemaking Board.