

ADDENDUM #1
TO THE CITY OF GLEN ROSE COMPREHENSIVE PLAN RFP
RELEASED ON JANUARY 11, 2022
(Addendum issued on January 26, 2022)

This addendum shall become an integral part of the City Of Glen Rose Comprehensive Plan RFP Released On January 11, 2022. Please acknowledge receipt of this addendum when responding to the associated RFP.

I. Guidance Provided During the Pre-Proposal Conference

- A. There is no limit on the length of the proposals other than the 5 page limit on additional data found in Section VIII. 7.
- B. Proponents are to provide an “itemized, descriptive list” in conjunction with VIII. 4. A “An estimate for updating the City’s 2009 Comprehensive Plan”.
- C. As clarification to Section V. 5. “Future Land Use and Zoning Updates”, proponents are to make recommendations on zoning if, in the proponent’s judgement, refinements are needed.
- D. As clarification to Section V.6. “Parks, Recreation, Open Space, and Flood Control Proposals”, greenspace and trails are to be integrated with flood control, where appropriate. A recommendation concerning acquisition of property in the floodplain for use as greenspace or for trails is to be made, if in the proponent’s opinion such an acquisition would be beneficial to the City.
- E. At the conference a question about zoning overlays was asked. At that time the Historic Preservation Overlay District was identified and it was stated that there was another overlay district, but staff was uncertain as to the name of that district. Its name is the Public Facilities Overlay District.
- F. With respect to the Infrastructure Assessment referenced in Section V. 8. “Infrastructure Assessment”, clarification was provided that infrastructure includes the City’s water, sewer, street, and storm water systems. It was noted that no “smoke” testing would be required.
- G. A video recording of the Pre-Proposal Conference is posted on the City’s website with all of the City’s other RFP related material.

II. Attendees at the Pre-Proposal Conference (other than City staff or elected officials).

- A. In person:
 - 1. Abra Nusser, Peloton Land Solutions
 - 2. Keith Kindle, PE, Enprotec/Hibbs and Todd, Inc. (eHT)
 - 3. Jake McAdams, Public Management Inc. (PMI)
 - 4. Daniel Harrison, Freese and Nichols
- B. Via Zoom Meetings:
 - 1. Caroline Taylor (Peloton Land Solutions)
 - 2. Brian’s iPhone (identity or affiliation not provided)
(When those attending via Zoom Meetings were asked to identify themselves, if they

were proponents, no identifications were made other than Ms. Nusser indicating that Caroline Taylor was with her.)

III. Request for Presentations at the February 8, 2022 City Council Meeting.

- A. Mayor Douglas has asked that proponents attend the February 8, 2022 City Council Meeting. The consultant team(s) will be given no more than 15 minutes to make a presentation and answer questions from the City Council. To protect the proprietary nature of the consultant team(s)'s approach, other consultant team(s) will be asked to extend the professional courtesy of not being present in the Council Chambers when another team is presenting. Once the presentation(s) have been completed, City Council may call upon one or more teams to answer additional questions. Once the presentation(s) and Q&A are completed, the team(s) may enter the Council chambers to hear City Council's discussion and the resulting action.
- B. PowerPoint presentations will not be required in advance, but interviewing team(s) should arrive prior to the meeting to allow their presentation to be loaded on the Council Chamber computer.
- C. Consultant responses to the RFP will not be published online, in the City Council packet or otherwise, to protect the proprietary nature of the consultant teams' approaches and methodology. City Council members will be provided hard copies of qualified responses for review.