

9/17/26

Date Received (staff use only)

City of Glen Rose Development Services Dept.

(254) 897-2272 ext. 109

Deliver to completed application and requirements to Historic Preservation Commission - Development Services Department
100 NE Barnard Street Glen Rose, TX 76042 (254) 897-2272 ext. 109

Please refer to the city website at www.glenrose.org or call the Development Services Department for a schedule of the Historic Preservation Commission meetings.

HISTORIC PRESERVATION COMMISSION (HPC) CERTIFICATE OF APPROPRIATENESS APPLICATION

The completed package must be delivered no later than three (3) weeks prior to the next scheduled HPC meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner	Applicant / Tenant / Owner's Representative
Name: Jose Torres	Name: Kayla Voss
Address: 114 W. Walnut ST	Address: 114 W Walnut St
Phone: 817-526-6309	Phone: 254-998-1624
Email:	Email: Kaylac2288@yahoo.com
Property Address: 114 W Walnut St	Legal Description:
Present Use: Italian Restaurant	Built Circa:
Proposed Use: Italian Restaurant	Current Zoning:

Architect or Contractor Name:

Contractor Phone Number:

Contractor Address:

Proposed Work / Design Description:

Attachments:

☐ Scale Drawings with Dimensions

☐ Material Samples

☐ Rendering of Signage

☐ Historic Photos

☐ Current Photos

☐ Proposed Photos

I hereby certify that this information is correct to the best of my knowledge and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature:

Torres Jose

Applicant's Signature:

Kayla Voss

Approved

Denied

Conditions:

Preservation Commission Chair

Preservation Commission Officer

City Building Official

THIS IS NOT A BUILDING PERMIT AUTHORIZING AND CONSTRUCTION OR REMODELING. CONTACT THE DEVELOPMENT SERVICES DEPARTMENT PRIOR TO THE START OF ANY WORK. THIS COA BECOME NULL AND VOID IF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

FOR STAFF / HPC MEMBERS USE ONLY

HISTORIC PRESERVATION COMMISSION (HPC)
CERTIFICATE OF APPROPRIATENESS CHECKLIST

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Historic Preservation Commission, in order to consider the application as complete and filed.

Checklist Item	Comments
Applicant informed request must meet City Building Code/Ordinances	YES
Historic Preservation Officer review/approval (unless waived by city)	YES
Complete Certificate of Appropriateness Application	YES
Detailed description of all proposed activities	YES
Photographs of the property and areas of alteration provided	YES
Scaled drawing illustrating all proposed activities, including: • Building elevations showing the proposed change • Exterior building material(s) description • Material samples • Site plan • Architectural drawings • List of proposed colors and color numbers, chosen from the HPC approved colors	YES
Authorization to represent the property owner, if the applicant is not the owner	YES
Applications for signs must include a City Sign Permit Application and diagram of the sign with dimensions	NA

Thank you for your guidance regarding the Certificate of Appropriateness application for Historic Preservation.

I am pleased to provide the requested information for the historic committee. Attached, you will find a visual representation of our proposed sign design.

In parallel, I have contacted the individuals you previously recommended concerning the sign and am currently awaiting their return call to further discuss its design and ensure full compliance with the historic district guidelines.

Furthermore, I have included photographs that depict the current condition of the white lattice and the rose bushes intended for removal, highlighting their overgrown and deteriorating state.

I trust these materials will assist with the Certificate of Appropriateness application. Please advise if any additional documentation or information is needed.

Sincerely,
Kayla









