



Date: June 2025

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1. Human Resources

Employee Milestones

New Hires: Historic Preservation Intern started a 30-day contract.

Public Works: Austin Young

Birthdays:

Marissa Reyna 7/13

Anniversaries (UPCOMING):

Lance Powell: WWTP celebrates 10 Years on 7/20/2025

Retirements/Departures:

HR Updates

Will present new Handbook Policy at the July 22nd meeting to update into a policies and procedures manual and operations manual

2. Municipal Court

Monthly Activity Summary

Cases Filed: 58

Cases Disposed: 3 paid/guilty

Dismissed DSC: 5

Dismissed Community Service: 1

Dismissed Insurance: 2

Assigned Community Service: 0

Revenue Collected: \$2135

Notable Updates: NONE

3. Upcoming City Hall Closures

Date: July 4 th	Reason: Holiday	Notes
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4. Training and Development

Recent Trainings Completed

Cassandra Cox – Front line Cash Handling– June 9, 2025

Veronica Welch: (TMCA program) Strategies for Leadership Excellence

Jo McFarland: Court Training

Lupita Gutierrez: CJIS

Upcoming Opportunities

Jo McFarland: To complete Municipal Court Clerk Exam 1 in July

Lunch and Learn: Scheduled for July 14 from 11-1 pm to go over the changes to the Personnel Policy

5. Additional Notes or Announcements