

CONSISTENT BOARD / COMMISSION MEMBER SELECTION PROCESS

- I. The following process will be in place for all boards and commissions:
 - a. Open for applications beginning no later than ~~August~~ November 1st to select new members in an ~~Special Annual~~ Meeting in ~~October~~ January
 - i. Allows new City Council members to have an effect on the board members
 - ii. Streamlines process for City staff management
 - iii. Reduces meeting/interview process for applicants
 - b. Applicants should only sit on one board unless it cannot be helped
 - c. Boards / Commission will join City Council for ~~Special~~ Meeting to fill position
 - i. Council and all board members will receive applications as part of the meeting packet
 - ii. Board to provide opinion on ~~pros/cons of~~ each applicant as part of the Meeting packet
 - d. All applicants are required to attend CC meeting in person to interview
 - i. Virtual attendance is permissible on a pre-approved basis – approved by City Administrator or City Council
 - e. City Council votes to select board members
- II. City Staff to revise all ordinances to align with this change
- III. Any roles expiring between now and ~~October~~ January will be extended to expire ~~9/30/25~~ 12/31/2025
 - a. Interim appointments will be made as needed
- IV. CVB Advisory board will not be broadcast
- V. Meeting minutes from all Board / Commission meetings must be delivered to the City Secretary for inclusion in the following month's City Council Meeting
 - a. City Council packet will be one month in arrears
 - b. Example: August meeting minutes must be provided to the City Secretary in time to be included in the September City Council meeting