



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	03/08/2022		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action on Professional Services Agreement with Peloton Land Solutions on developing a Comprehensive Plan for the City.		
<b>PREPARED BY:</b>	City Administrator Leamons	<b>DATE SUBMITTED:</b>	03/01/2022
<b>EXHIBITS:</b>	Peloton Land Solutions Professional Services Agreement		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$142,000.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$142,000.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	<p>In response to the Council’s request, Peloton Land Solutions has provided a Professional Services Agreement for developing a Comprehensive Plan for the City. City Attorney Pendleton has reviewed and approved the agreement as to form. On page 8 of the Agreement, under item “O,” it notes that the document before you is the “entire agreement” and that it “supersedes all prior written or oral understandings.” So, if anything was said during the February 18th Meeting that was important and is not included in the agreement, you may want to amend the agreement to include it. Also, it might be beneficial for the agreement to reference Peloton’s Statement of Qualifications submitted on February 2, 2022 and incorporate it into the Agreement. No funds were specifically budgeted for a Comprehensive Plan; however, the Council did include \$100,000 for contract labor in the Administration budget (for either an employee or contractor to provide development services to the City) which could be used to cover the cost of the Plan. Since it will take a year to complete, a fair amount of the cost shouldn’t materialize until the next budget year, so \$100,000 should be adequate for this year.</p>		
<b>RECOMMENDED ACTION:</b>	<p>Make any changes deemed advisable and move to approve the agreement as amended.</p>		