

Meeting Minutes  
Planning & Zoning Commission – City of Glen Rose, Texas  
January 24, 2024

1. Call to Order
  - a. The meeting was called to order to 5:30 pm by Chairperson, Pam Streeter
  - b. Pledge of Allegiance
  - c. Roll Call: Larry Cremean, Rex Miller, William Green, and Pam Streeter were in attendance. Greg Clanton joined the meeting at 5:41 pm. Additionally, Staff members Troy Hill, Larry Allen and Jodi Holthe were present. A quorum was present.
  
2. Consent Agenda
  - a. Approval of Meeting Minutes from December 6, 2023, was required.
  - b. No Discussion or Changes to Minutes were needed.
  - c. The motion to approve the consent agenda was made by Larry Cremean and seconded by William Green
  - d. Motion passed 4/0
  
3. Workshop Discussions
  - a. Procedures for Ordinance Approval Moving Forward
    - i. If identified as a need by P&Z, Staff or General Public
      1. Identify Problem
      2. Bring to Council to be made aware of the problem. Seek their approval to move forward with any input from them re: Directions.
      3. P&Z Commission and Staff will work through ordinances or amendments and seek outside opinions if needed. (this includes feedback from attorneys, developers, vendors, etc).
      4. P&Z will vote on an ordinance to recommend changes to the Council.
      5. The council will vote on the ordinance.
    - ii. If identified by the Council
      1. P&Z Commission and Staff will work through ordinances or amendments and seek outside opinions if needed. (this includes feedback from attorneys, developers, vendors, etc).
      2. P&Z will vote on an ordinance to recommend changes to the Council.
      3. The council will vote on the ordinance.
  - b. Sign Ordinance Amendment
    - i. Staff to review the new proposed ordinance and make any recommendations to the Commission.
    - ii. A Workshop will be held with sign company to provide feedback on the ordinance.
  - c. SUP Ordinance
    - i. Staff to review the new proposed ordinance and make any recommendations to the Commission. This will be placed on items for discussion at the February P&Z Commission meeting
  - d. Tree & Parking Ordinance
    - i. Staff to find a developer to provide feedback during a workshop to finalize the ordinance.
  - e. Subdivision/Development Ordinance Amendment
    - i. Staff needs to request Council permission to work on.

- ii. Items to be researched and drafted for inclusion.
    - 1. Parkland Dedication
    - 2. Sidewalk (both sides if not in existence)
    - 3. BMP/Water Retention
    - 4. Street Improvements
    - 5. Multifamily Projects require one garage per unit
  - iii. These will be reviewed and put on Items for Discussion in the Feb Commission meeting
  - f. Temporary Food Truck Usage
    - i. Staff needs to request Council permission to work on
  - g. Gas Station Category
    - i. Staff needs to request Council permission to work on
4. Having no further business before the commission, this meeting is adjourned at 7:03 pm.

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Chairperson

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Jodi Holthe,  
Building & Planning Department