

**Glen Rose Historic Preservation Commission
City Hall
201 SW Vernon Street
December 16, 2025
Regular Scheduled Meeting Minutes**

Moderator: Melinda Patrick, Chairperson

Recorder: Ann Carver, Vice Chair

Melinda Patrick, Chairperson, called the meeting to order at 5:30 pm.

a. Pledge of Allegiance, US Flag

b. Roll call and verification of quorum: Attendees: Melinda Patrick, Ann Carver, Karen Braswell, Sherri Steenson, Ember McCune, Austin Bewley and Scott Cole all present

A quorum has been established, and the meeting will proceed.

Via zoom non-voting by Heather Bienko, Historic Preservation Officer (HPO) and David Lebron Building and Code Officer

2. Individual Items for Consideration (Chairperson).

A. Melinda Patrick read the following Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Hugh and Joan McKenny for 110 SW Barnard St. This is for a new sign to be placed in the existing sign holder above the building in the roof line. They will not add any additional signage space, no hanging of a new bracket. All pictures, demission and company that will install sign have been provided to this commission in our packets. The owners of business are present to answer any questions. Melinda acknowledged the owners and they just reviewed what had been present in the packet. There were not any additional questions or discussion from the commission. Melinda then asked if there was a motion.

Ann Carver made the motion to approve as submitted with all signs permits must be obtained from the city, Ember McCune made the second. IT was a 7-0 decision to approve. Motion Passed.
item?

B. Melinda Patrick read the following Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Victor Eichhorn for 200 NE Barnard St. This is a request for signage to be placed on the 200 NE Barnard Stret Windows and 101 Walnut Street. This is a building with two entrances. The packet included all necessary documentation for the vinyl signs to be placed on the windows. These will be in white lettering and centered in windows and along the lower portion of said windows. Melinda then asked if any questions or further discussion was noted. None noted and called for a motion.

Ann Carver made the motion to accept as submitted, with all permits obtained from the city as required for the signage. Sherri Steenson second the motion. The motion passed 7-0.

C. Melinda Patrick read the following discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Parson Real Estate Investments, LLC

for 500 Grace St. Heather Bienko, HPO stated that she already approved this it should have been a consent agenda item, but the commission reviewed the item as follows, the COA was not signed by the owner of the property, the routine maintenance was not listed pertaining to the work that was going to be done. Paint color was not listed. The commission then advised the HPO to get the above items completed and bring the completed COA back to the next preservation commission meeting. She acknowledges.

The Motion was made by Sherri Steenson to accept the COA with all the following to be completed, paint color, list out all the routine repairs that need to be completed, and signed by the owner of the property. This is to be brought back at the next HPC meeting completed. Seconded by Scott Cole. Passed 7-0

D. Melinda Patrick read the following Discussion, consideration and possible action regarding the City of Glen Rose 2025 Façade Grant recommendations. Heather Bienko reviewed the façade grant and the process that she and the design committee use to determine the recipients. The commission has received all the information in our packets.

Sherri Steenson made the motion to accept the façade grant awarded and forward to the city council for review. Second was made by Austin Brewley. Motion passed 4-0 with Ann Carver, Ember McCune and Karen Braswell all abstaining from the vote since they had grant applications.

E. Discussion, consideration and possible action regarding the review of Historic Preservation Commission applications. Heather Bienko than read the names of the two applicants that she had and no others had been received by the city at this time. The applicants are Melinda Parick and Ann Caver. Both briefly stated why they wanted to return to the commission to see the work that ins in process finished and to further assist with the projects that are currently getting started.

Ember McCune made the motion to move the two (2) applicants to the City Council for review. Second by Karen Braswell. Motion passed 5-0 with Melinda Ptrick and Ann Carver abstaining from the vote.

Having no further business before this commission Melinda Patrick adjourned the meeting at 5:56 pm.

Melinda Patrick, Chairperson

Heather Bienko, Historic Preservation Officer