

**RESOLUTION NO. 2021-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS,  
ADOPTING AN AMENDED PERSONNEL POLICIES MANUAL.**

**WHEREAS**, the City of Glen Rose (City) began the process of adopting a Personnel Policies Manual on December 12, 1989, and completed the process on January 9, 1990;

**WHEREAS**, the Personnel Policies Manual was included in Chapter 7, Section 1 of the City's 1990 Code of Ordinances and in Section 9.01.001 of the City's Code of Ordinances adopted on July 10, 2017;

**WHEREAS**, Section 9.01.001 of the City's Code of Ordinances makes provisions for "amendments as may be subsequently approved by the city council";

**WHEREAS**, it has come to the attention of the City's administrative staff and City Council that certain provisions of the City's Personnel Policies Manual (AKA Personnel Policy) need to be revised; and,

**WHEREAS**, in response to deliberations at the July 13, 2021 Council Meetings, staff was instructed to make certain revisions to the Policy's "Longevity Pay" provisions;

**WHEREAS**, the organizational chart in the Policy was changed to remove Convention and Visitors Bureau staffing due to its recent merger with Somervell County;

**WHEREAS**, the need to clarify the hours to be worked by a part-time employee;

**WHEREAS**, on August 3, 2021 members of the City staff were provided copies of the proposed amended Personnel Policy with the noted changes and were advised said Policy would be presented to the City Council for action at a meeting on August 10, 2021; and,

**WHEREAS**, said revised draft has been prepared and submitted to the Council for action and final approval;

**NOW, THEREFORE, BE IT RESOLVED THAT CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS HEREBY:**

Adopts Exhibit "A", The City of Glen Rose Personnel Policy" as amended on August 10, 2021, as the official policy of the city with regard to personnel administration.

**PASSED AND APPROVED** this 10<sup>th</sup> day of August, 2021.

ATTEST:

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Julia Douglas, Mayor

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Stephanie Ritchie, City Secretary