

Repeal and Replace the HPC Ordinance as follows:

Historic Preservation Commission.

1. The Historic Preservation Commission shall consist of nine (9) members to be appointed and confirmed by the City Council of the City of Glen Rose as follows:
  - a. One (1) member shall be from the architecture or design area of expertise.
  - b. Two (2) members shall have demonstrated an interest in the history of Glen Rose.
  - c. Two (2) members shall be owners of individual historic resources or property within the historic overlay district.
  - d. Ex-officio board members (non-voting members) shall include:
    - i. One (1) representative from the planning and zoning commission.
    - ii. One (1) representative from the city manager's staff, such as the Historic preservation officer.
    - iii. One (1) representative from the city's development services staff.
    - iv. The Mayor
2. All Historic Preservation Commission members, regardless of background, shall have a known and demonstrated interest, competence, or knowledge of historic preservation within the City of Glen Rose.
3. Historic preservation commission members shall serve for a term of two (2) years, with three members' terms beginning on January 1 in odd years and two members' terms beginning on January 1 in even years. Terms expire on December 31. Ex-officio members may be appointed for either annual or non-rotating terms at the discretion of the city council.
  - a. The chairman and vice-chairman of the Historic Preservation Commission shall be elected by and from the members of the Historic Preservation Commission.
4. The functions of the Historic Preservation Commission will include, but not be limited to, the following:
  - a. Prepare rules and procedures as necessary to carry out the business of the Historic Preservation Commission.
  - b. Adopt criteria for the identification of historic resources and the delineation of historic overlay districts.
  - c. Develop and maintain a historic resource preservation plan that will be utilized by the Historic Preservation Commission, Planning and Zoning Commission, and the City of Glen Rose City Council.
  - d. Conduct surveys as necessary, maintaining and updating an inventory of significant historic, architectural, archaeological, and cultural landmarks constituting historic resources within the City of Glen Rose.
  - e. Designate historic resources and historic overlay districts.
  - f. Approve requests for historical designation of resources voluntarily brought forward by property owners of historical landmarks or properties.

- g. Create committees from among its membership as necessary to conduct the work of the commission.
  - h. Maintain written minutes that record all actions taken by the Historic Preservation Commission and the reasons for such actions. The minutes shall be filed with the city secretary.
  - i. Recommend conferral of recognition upon owners of historic resources or properties within historic overlay districts by means of certificates, plaques, or markers.
  - j. Increase public awareness of the value of historic, cultural, and architectural preservation by developing and participating in public education programs.
  - k. Make recommendations to the city council concerning the utilization of governmental or private funds to promote the preservation of historic resources or historic overlay districts within the City of Glen Rose.
  - l. Approve or disapprove applications for certificates of appropriateness in accordance with this article.
  - m. Recommend financial incentive programs (i.e. tax incentives, loan programs) for the preservation or rehabilitation of historic resources and historic overlay districts.
  - n. Prepare specific guidelines for the review of historic resources and historic overlay districts.
  - o. Informally review on an annual basis the conditions of the historic resources and historic overlay districts and evaluate possible future needs.
5. The Historic Preservation Commission shall meet at least monthly. Special meetings may be called at any time by the chairperson, or on written request of any two (2) Historic Preservation Commission members. All meetings shall be in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.
6. A quorum for the transaction of business shall consist of three (3) of the Historic Preservation Commission voting members.
- a. A majority of the voting members present will constitute an official vote for the working mechanics of the Historic Preservation Commission, but a minimum of four (4) affirmative votes will be required to grant a certificate of appropriateness.
7. The Historic Preservation Commission shall be appointed by, serve at the pleasure of, and be accountable to and governed by the city council as determined by city ordinance.