

Article 3.10 Signs

3.10.001 Purpose

- 1) To Stimulate a Healthy Economy by:
 - a) Permitting businesses to inform, identify, and communicate effectively; and
 - b) Directing the public through the use of signs on buildings and sites.
- 2) To protect and enhance the physical appearance of the community in a lawful manner by:
 - a) Providing standards for the appropriate design, scale, and placement of signs;
 - b) Satisfying the community's desire for attractive signs
 - c) Avoiding sign standards which are so rigid and inflexible that all signs have a monotonous look and design;
 - d) Considering that areas outside the city may one day be annexed into the city; and
 - e) Addressing abandoned signs that may cause an area to look blighted.
- 3) To foster public safety along public streets within the community by:
 - a) Ensuring that all signs are in safe and appropriate locations; and
 - b) Ensuring that the information displayed on a sign is clearly visible and legible so that a sign achieves its intended purpose without causing undue distraction.
- 4) To have administrative review procedures which are the minimum necessary to:
 - a) Balance the community objectives and regulatory requirements within the reasonable advertising and wayfinding needs of businesses.
 - b) Allow for consistent enforcement of this chapter.
 - c) Address nonconforming signs;
 - d) Minimize the time required to review a sign permit application, and
 - e) Address changes in sign manufacturing technology, as necessary.

3.10.002 Applicability and Intent

- 1) Applicability
 - a) A sign may be erected, placed, established, painted, created, or maintained in the City of Glen Rose and its extraterritorial jurisdiction only in conformance with the standards, procedures, exemptions, and other requirements of this chapter.
 - b) Pursuant to the terms of V.T.C.A, Local Government Code 216.902, the provision to this section regulating signs shall be enforced in, and extended to the city's area of extraterritorial jurisdiction, except as provided below.
- 2) Intent
 - a) To establish a permit system to allow a variety of types of signs for business uses and for a limited variety of signs for other uses, subject to the standards and the permit procedures in this chapter.
 - b) To establish sign development standards, that relate signs to the speed and function of the road type on which they appear or for areas identified by the city with separate standards appropriate for the designated area.
 - c) To allow certain signs that are small, unobtrusive, and incidental to the principal use of the respective sites on which they are located, subject to the substantive requirements of this chapter, but without requirement for permits.
 - d) To provide for temporary signs in limited circumstances.
 - e) To prohibit all signs not expressly permitted by this chapter.

- f) To provide for the enforcement of provisions of this chapter.

3.10.003 Signs exempt from regulations

- 1) The following signs shall be exempt from regulation under this chapter:
 - a) Political campaign signs on private property
 - b) Any public purpose/safety sign, including regulatory signs, and any other notice or warning by federal, state, or local law, regulation or resolution.
 - c) Words of art, including murals, which do not include a commercial message.
 - d) Holiday decorations that do not contain a commercial message and are displayed only during the appropriate time of the year.
 - e) Flags that are symbol of government or political subdivision.
 - f) Historical – age signs
 - g) Building markers
 - h) Information signs
 - i) Building addresses, except as required on freestanding signs.
 - j) Barber Poles
 - k) Signs placed on a fence on property owned or leased by a public or private educational institution with students in grades K through 12.
 - l) Signs placed on a fence bordering an outdoor sports field or court on property operated by a not-for-profit community recreational organization.
 - m) Advertising and informational signs internal to a concert venue, stadium, theatre, or similar use.
 - n) Signs internal to a site so that they are not visible from a public right-of-way.

3.10.004 Sign permitting, fees, review procedures, and enforcement

- 1) Except as provided below, no sign shall be attached, erected, or otherwise constructed until all necessary permits are issued by the city. Where a permit is not required for a specific sign type, said sign shall meet all applicable standards.
 - a) Building Sign. A permit shall be required for the re-facing of any building sign
 - b) Freestanding Sign. A permit shall not be required for the re-facing of any tenant panel in a multi-tenant freestanding sign where the panel size and overall structure are unchanged.

3.10.05 Sign Permit Requirements

- 1) Sign Permit Required
 - a) Wall Sign
 - b) Hanging/Projecting Signs
 - c) Awning/Canopy Signs
 - d) Fascia Mounted Signs
 - e) Monument Signs
 - f) Low-Profile Signs
 - g) Pylon Signs
 - h) Pillar Signs
 - i) Post/Panel Signs
 - j) Armature Signs
 - k) Vehicle Service Canopy Signs
 - l) Parking Garage Signs

- m) Area Identification Signs
 - n) Banners
 - o) Building Scrim Sign
 - p) Building Signs for Temporary Occupants of a Business Use
 - q) Freestanding Signs for Temporary Occupants of a Business Use
 - r) Subdivision Marketing Signs
 - s) Model Home Complex Signs
 - t) Coming Soon Signs (100 acres or larger)
 - u) Neighborhood Information Signs
 - v) Refacing of any Sign with the Exception of a Tenant Panel in a Multi-tenant Sign
- 2) Sign Permit Not Required
- a) Window Signs
 - b) Sandwich Boards
 - c) Directional Signs
 - d) Light Pole Mounted Banners
 - e) Freestanding Menu Boards (electrical permit may be required)
 - f) Promotional Signs (special event permit may be required, which includes sign review)
 - g) Model Home Signs
 - h) Business Use Marketing Signs
 - i) Building Construction Signs
 - j) Coming Soon Signs (less than 100 acres)
 - k) Open House Signs
 - l) Directory Signs
 - m) Home Occupation Signs
 - n) Commercial Signs on Residential Properties
 - o) Single-Family and Two-Family Marketing Signs
 - p) Incidental Signs
 - q) Refacing any Tenant Panel in Multi-tenant Sign
 - r) Regulatory Signs
 - s) Neighborhood Events Signs
 - t) Political Campaign Signs
- 3) Fees. All applications for sign permits shall be accompanied by the appropriate fee(s) as set forth in Appendix A of the Glen Rose Code of Ordinances.
- 4) Permission of Property Owner. No sign shall be erected, constructed or maintained upon any property or building without the consent of the owner or their authorized representative.
- 5) Permit Application Review
- a) The application, plans, specifications, computations and other data filed by an applicant for permit shall be reviewed by the city to verify compliance with all applicable laws.
 - i) Applicants for a permit to install an electrical sign shall maintain the appropriate State of Texas electrical sign contractors' license or an electrical contractors license.

- ii) For Signs located in Historical District or Designated as a Historical Property, the following shall be considered in the review and approval of a sign permit application:
 - (1) All signs must be submitted for review by the Historical Preservation Commission by submission of a Certificate of Appropriateness
 - (2) The design of signs shall be compatible with the character of the surrounding area and other conforming signs.
 - (3) The materials used in the construction of the sign shall be the same or similar to those found in the construction of the city's historical district and historical landmarks in the area.
 - (4) Whenever possible, colors from the approved historical palette shall be used.
 - (5) Signs shall not cover, obstruct, damage, or otherwise adversely affect the building's salient architectural or historical features.
 - (6) Drilling directly into historic stone or brick rather than mortar shall be prohibited, unless approved with a Certification of Appropriateness.
 - iii) A comprehensive sign plan (CSP) may be submitted that considers unique conditions, flexibility and creativity. Such CSP is subject to approval of the Zoning Administrator
 - iv) A CSP shall be required for a planned unit development and is subject to approval by the City Council. Once a CSP has been approved, subsequent applications for specific signs shall be approved administratively for compliance with the approved CSP.
- 6) Permit Issuance
- a) Approved plans. Approved plans associated with the permit application shall not be changed, modified or altered without authorization from the city, and all work shall be done in accordance with the approved plans.
 - b) Validity of permit. If the work authorized by permit issued under this article has not been commenced within 180 days after the date of issuance, the permit shall become null and void.
 - c) Suspension or revocation. The city may, in writing, suspend or revoke a permit under the provisions of this chapter when the permit is issued in error, is based on incorrect information supplied or is a violation of this chapter or any other ordinance of the City of Glen Rose or laws of the State of Texas or the federal government. Any signs installed under a revoked permit shall be removed within ten days of written notice of the revocation.
- 7) Inspections
- a) General. All signs for which a sign permit is required shall be subject to inspection. It shall be the duty of the permit applicant to cause the work to be accessible and exposed for inspection purposes. The city shall not be liable for expense entailed in the removal or replacement of any material required to allow inspection. The permit and approved plans are to be available and accessible at the job site for all inspections.

- b) Inspection Requests. It shall be the duty of the persons doing the work authorized by a permit to notify the city that such work is ready for inspection. It shall be the duty of the applicant to request a final inspection upon completion of the installation of any sign requiring a permit.
 - c) Approval required. No work shall be done on any part of the structure beyond the point indicated in each successive inspection without first obtaining approval. Such approval shall be given only after an inspection shall have been made of each successive step in construction.
 - i) Freestanding Sign. Each successive inspection includes a location inspection and a pole hole inspection prior to concrete pour. The last inspection scheduled by the applicant shall be the final inspection, after the sign has been installed.
 - ii) Building Signs. Each successive inspection includes an electrical inspection, if application. The last inspection scheduled by the applicant shall be the final inspection after the sign has been installed.
 - iii) Certification of Compliance. A Certificate of Compliance in lieu of a sign permit shall be issued for signed located in the city's extraterritorial jurisdiction. The applicant shall schedule a final inspection after the sign has been installed.
- 8) Appeals
- a) The Zoning Board of Adjustment shall hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made in the enforcement of this chapter.
 - b) Appeals shall be filed no later than ten business days from the final action on a sign permit.
 - c) The decisions of the Zoning Board of Adjustment shall be final. Any appeal of the Zoning Board of Adjustment shall be subject to court review as prescribed by law.
- 9) Removal of Signs in a Prohibited Area
- a) Any sign found within a prohibited area is hereby declared to be illegal and may be removed by the City.
 - b) Any sign removed by the city shall immediately become property of the city.
 - c) The removal of any sign by the city shall not preclude the city from prosecuting any person for violating this subsection.

3.10.06 Definitions

1. A-frame sign. A two-faced sign with supports that are connected at the top and separated at the base, forming an "A" shape. These are also referred to as "sandwich board" signs. They are included in the term "portable sign."
2. Animated sign. Any sign, the character or appearance of any element or part of which
3. changes by any device, mechanical, electrical or otherwise, except for digital text and graphic signs.
4. Awning. Any permanent or retractable structure projecting beyond a building wall at an entrance to a building or extending along and projecting beyond the building's wall

and generally designed and constructed to provide protection against the weather. This structure consists of a flexible material covering attached to and supported by a metal frame.

5. Awning sign. Any sign attached to and made a part of an awning or any similar projections from a building, with changeable, fixed or both types of lettering in use.
6. Banner. A temporary sign of flexible material affixed to a framework or flat surface.
7. Billboard. Any sign that consists of a single panel surface larger than 100 square feet in size that is installed as an independent structure or is mounted on the side or top of a building, and this sign along with its location is sold, rented, or leased to a user that is not the property's business owner.
8. Building frontage. The length of the main wall of a building which physically encloses or covers usable space. Said frontage shall be measured at the width of the wall at the height where the sign is mounted.
9. Chalk-board sign. A single-faced, framed slate, chalk-board, whiteboard, or other material that can be written on with chalk, dry erase or similar markers.
10. Changeable copy sign. A non-electronic sign or part of a sign that is designed so that characters, letters or illustrations can be changed or rearranged without altering the face or surface of the sign.
11. Comprehensive sign plan. A plan for the signage of a property that includes multiple tenants or owners with shared parking or other facilities.
12. Curb sign. Any sign painted on a curb.
13. Digital text and graphic sign. Any sign that can change its content by way of electronic or mechanical means but maintains a consistent image and does not flash or display any animation or movement other than the occasional changing of text or graphics occurring no more than two times per day. Digital text and graphic signs can be in the form of televisions, monitors, and other screens.
14. Double-face sign. Any sign having two parallel planes or surfaces that both bear the message.
15. Feather sign. A lightweight, portable sign mounted along one edge on a single, vertical, flexible pole the physical structure of which at may resemble a sail, bow, or teardrop. See windblown sign.
16. Flag. A piece of cloth or similar material, shaped like a pennant, rectangle, or square, attachable by one straight edge to a pole or rope or attached at the top and draped.
17. Flashing sign. Any sign consisting of, or illuminated by, flashing or intermittent lights or other lights of changing degrees of intensity, brightness or color except for digital text and graphic signs.
18. Freestanding sign. A sign that is supported by structures or supports in or upon the ground and independent of any support from any building or wall. It also means any non-portable sign supported by a fence, retaining wall, or by upright structural members or braces on or in the ground and not attached to a building. A freestanding sign can have one or two sides and can have messages on each side.
19. Height. The maximum vertical distance from the ground at the base of the sign, or, for projecting signs, at the bottom of the plane created by the face of the sign extending

- to the ground, to the top of the highest attached component of the sign. Height also measures the ground clearance under projecting signs.
20. Holiday displays. Any displays erected on a seasonal basis in observance of religious, national, or state holidays which are not intended to be permanent in nature and which contain no advertising material.
 21. Illegal sign. Any sign erected without a required permit or which otherwise does not comply with any provisions of this article.
 22. Illuminated sign. Any sign that is backlit, internally lighted or lighted by direct external lighting fixtures.
 23. Marquee. Any permanent structure projecting beyond a building wall at an entrance to a building or extending along and projecting beyond the building's wall and generally designed and constructed to provide protection against the weather. A marquee may take the form of an awning.
 24. Marquee sign. Any sign attached to and made a part of a marquee or any similar projections from a building, with manually changeable, fixed or both types of lettering in use.
 25. Minor sign. Any wall or freestanding sign not exceeding one (1) square foot in area and not illuminated.
 26. Monument sign. Any freestanding sign consisting of a structure built on grade in which the sign and the structure are an integral part of one another. A monument sign is not a pole sign, and it does not have any visible supporting posts or poles under the sign area. This sign generally has a low profile in accordance with height restrictions for this sign type with little or no open space between the ground and the sign and has a structure constructed of masonry, wood, or materials similar in appearance.
 27. Moving or windblown sign. Any sign, any element or part of which (such as a streamer, wheel, moored blimp or propeller) moves by means of a mechanized, electrical or other device or is set in motion by movement of the atmosphere, including feather signs. A flag is not a moving or windblown sign.
 28. Mobile sign. Any sign mounted on wheels, built with axles to which wheels may be attached, or attached to a motor vehicle which is used primarily for the displaying of the sign, not for operating of the vehicle. Any such vehicle shall, without limitation, be considered to be used for the primary purpose of displaying the sign if it remains parked in the same location for more seven days without moving, fails to display current license plates, inspection sticker, or municipal decal, if the vehicle is inoperable, if evidence of paid-to-date local taxes cannot be made available, or if the sign alters the standard design of such vehicle or trailer. A parking permit sticker, inspection sticker, regulatory permit or bumper sticker attached to a motor vehicle shall not be considered a sign.
 29. Neon sign. Any sign containing exposed tubes filled with light-emitting gas or a sign giving the appearance of being a neon sign.
 30. Nonconforming sign. Any sign which was lawfully erected in compliance with applicable regulations of the city and maintained prior to the effective date of this

chapter of the zoning Article 3.10 and which fails to conform to current standards and restrictions of the zoning Article 3.10.

31. Pole sign. Any freestanding sign taller than six feet that is mounted on one or more visible, ground-mounted poles. A flag, as defined by 9-102(N), on an affixed to a pole is not a pole sign.
32. Portable sign. Any temporary sign not affixed to a building, structure, vehicle or the ground and which can easily be picked up and moved to another location without the use of machinery.
33. Projecting sign. Any sign, other than a wall, awning or marquee sign, affixed to a building and supported only by the wall on which it is mounted. A projecting sign has a sign face that is not flat to the wall on which it is mounted and has two sides and can have messages on each side.
34. Public area. Any public place, public right-of-way, any parking area or right-of-way open to use by the general public, or any navigable body of water.
35. Public art. Items expressing creative skill or imagination in a visual form, such as painting, mural, or sculpture, which are intended to beautify or provide aesthetic influences to public areas or areas which are visible from the public realm.
36. Roof line. A line composed of the highest points of the roof of a building or structure not to include mechanical penthouses or other structures attached to or erected on such roof.
37. Roof sign. Any sign erected on or affixed to a building or structure which extends, in whole or in part, above the roof line or the eaves or bottom edge of the roof.
38. Sign. Any object, device, display, or structure, or part thereof, visible from a public place, a public right-of-way, any parking area or right-of-way open to use by the general public, or any navigable body of water which is designed and used to attract attention to an institution, organization, business, product, service, event, or location by any means involving words, letters, figures, designs, symbols, fixtures, logos, colors, illumination, or projected images. The term does not include flags of any nation, state, or other geopolitical entity not related to a commercial business, product or service. The term also does not include public art or architectural elements incorporated into the style or function of a building. The term "sign" also does not include the display of merchandise for sale on the site of the display.
39. Sign face. The portion of a sign structure bearing the message.
40. Sign structure. Any structure supporting or bearing a sign face.
41. Temporary sign. Any sign intended to be displayed for a short time period based on a property condition. All temporary signs are not illuminated. Unless a different time period is specified, a temporary sign may not be displayed for more than 120 continuous days, and there must be a 30-day interruption between postings of temporary signs.
42. Wayfinder Signs. Any public sign erected as free standing or as a Projecting sign providing directions to the traveling public to key civic, cultural, visitor, and recreational destinations.
43. Wall sign. Any sign attached to a wall or painted on or against a flat vertical surface of a structure.

44. Window sign. Any sign visible from outside a building and visible through any window or door and attached to or within four feet in front of or behind the surface of a window or doors.

3.10.07 Prohibited signs

In addition to signs prohibited elsewhere in the zoning Article 3.10, City Code or by applicable state or federal law, the following signs are prohibited in all zones:

1. General prohibitions.
 - a. Signs displayed without complying with all applicable regulations of this chapter or that violate any city, state or federal law.
 - b. Signs simulating, or which are likely to be confused with, a traffic control sign or any other sign displayed by a public authority. Any such sign is subject to immediate removal and disposal by an authorized city official as a nuisance.
2. Prohibitions based on materials.
 - a. Animated signs. This subsection does not apply to flags expressly permitted under this article.
 - b. Flashing signs.
 - c. Moving or windblown signs.
 - d. Mobile signs.
 - e. Signs that emit smoke, flame, scent, mist, aerosol, bubbles, liquid or gas.
 - f. Signs that emit sound.
 - g. Signs which utilize a spotlight or other device which projects a beam of light in the direction of any street, road, highway, alley or parking area so that it may be seen by the operator of a motor vehicle when the vehicle is not parked.
 - h. Illuminated signs located higher than 35 feet above grade or unless a special use permit is approved after a finding that the sign meets the following criteria:
 - i. Only one sign per building is permitted;
 - ii. The building may not be located within, the courthouse square or historic district overlay
 - i. The sign must meet any applicable design guidelines and follow any additional applicable process for approval;
 - j. The sign must be appropriate in scale, design and color and compatible with the building;
 - k. The sign may not be a neon sign;
 - l. The sign shall be subject to such conditions as the SUP may impose to ensure that the sign functions without glare or disturbance with nearby uses, including those rules which may alter, modify or supersede the rule stated in section _____ with regard to the lighting not operating between 11:00 p.m. and 6:00a.m.; and
 - m. The sign shall be wall mounted.
3. Portable signs. This subsection does not apply to A-frame signs allowed herein.
4. Billboards.
5. Internally illuminated translucent rectangular panel signs. Signs that use a lightbox configuration where a light fixture is inside a rectangular box with the front surface consisting of a translucent panel on which information is displayed. This prohibition does

not apply to channel lettering signs that use individual light boxes shaped like discrete letters or symbols.

3. Prohibitions based on location.

1. Signs erected on public land other than 1) those approved by the city administrator or his or her designee in writing, 2) those where an Article 3.10 authorizing such encroachment has been enacted by city council, 3) those authorized by law without such approval. Any sign not so authorized is subject to immediate removal and disposal by any authorized official. Removal of the sign under this provision does not preclude prosecution of the person responsible for the sign.
2. Any sign that obstructs free or clear vision, or otherwise causes a safety hazard for vehicular, bicycle, or pedestrian traffic due to its location.
3. Signs affixed to certain property. No temporary sign may be painted, marked, written, posted or displayed on, or otherwise affixed to, any private street sign, bus stop sign or traffic sign, sidewalk, crosswalk, curb, curbstone, street, lamp post, hydrant, railroad trestle, electric light or power pole or telephone pole or wire appurtenance thereof, fixture of the fire alarm system, drinking fountain, natural features such as trees, shrubs, rocks or tree stakes or guards.

3.10.08 Standards and removal.

1. Standards.

a. Maintenance.

- i. All signs, marquees and awnings shall be maintained at all times in a safe structural condition and in a neat and clean condition, and shall be kept free from defective or missing parts or peeling paint.
- ii. The building official may find cause to have signs removed or repaired immediately without written notice any sign which, in his or her opinion, has become insecure, in danger of falling, or otherwise unsafe, and, as such, presents an immediate threat to the safety of the public. If such action is necessary to render a sign safe, the cost of such emergency removal or repair shall be at the expense of the owner or lessee thereof as provided in the Uniform Statewide Building Code.

b. Illumination.

- i. Lighted signs facing and in close proximity to a residential zone shall not be illuminated between 11:00 p.m. and 6:00 a.m, unless the sign lighting meets the dark sky lamination requirements.
- ii. Such signs shall be constructed so that the lighting elements are shielded from view of the residential zone by nontransparent or translucent material or other means designed to eliminate glare.

c. Illumination is prohibited for all temporary signs.

d. Illuminated signs higher than 35 feet are subject to section _____

e. Reflection. No sign shall contain any reflective device.

f. Non-commercial sign substitution. Wherever this article permits a sign with commercial content, non-commercial content is also permitted subject to the same requirements of size, color, illumination, movement, materials, location, height and construction.

- g. All free standing signs must comply with all applicable vision clearance requirements in _____ of the zoning Article 3.10.
- 2. Removal.
 - a. Whenever the use of a building or structure or real property is discontinued, all signs pertaining to that use which were previously erected or displayed shall be removed within 30 days of the discontinuance of the use.
 - b. Irrespective of any continued use or any discontinuance in use of a building or structure, a supporting standard or structure for a sign shall be removed if the standard or structure is not occupied by a sign permitted by this Article 3.10 for a continuous period of one year.
 - c. It shall be the responsibility of the owner of the building, structure, or real property to accomplish the removal. If, after written notice to the owner from the director, such signs or supporting standards or structures are not removed within ten days of the notice, the city manager shall cause the removal and charge the cost to the owner.

3.10.09 Computation of sign area.

- 1. The area of a sign is the sum of the areas within rectangular lines inscribed around each separate word, symbol or pictorial element on the face of a sign, and the height of a sign shall be measured to include the sign and supporting apparatus for any freestanding sign; provided that:
- 2. The area of a sign, or any portion thereof, having a distinctive or ornamental border shall include both the area enclosed by the border, and the area enclosed within the border.
- 3. The area of a sign, or any portion thereof, having a distinctive or ornamental background, which sets the background apart from a larger surface so that it forms an integral part or element of the sign, shall include the area of the background.
- 4. The area of a freestanding sign, or any portion thereof, having a background which extends beyond the words, symbols or pictorial elements thereof shall include the area of the background including the base for monument signs.
- 5. If any portion of the words, symbols or pictorial elements of a sign extends beyond a border or background or has no border or background, the area of that portion of the sign shall be the area of a rectangle inscribed around it.
- 6. The area of a marquee, or any panel thereof, which specifically provides a background for a sign shall be included in the area of the sign.
- 7. The area of any sign hung, placed, painted or displayed on a marquee or awning shall be included in determining the total area of signs erected or displayed.
- 8. The area of a double-face sign shall be considered to be the area of the one face having the larger area.

Sec. 3.10.010- Sign regulations by zoning district.

- 1. Residential district signs.
 - a. Except as otherwise prohibited in this article, the following signs are permitted as accessory to residential or non-residential uses in the following residential districts.
 - b. In the R-1, R-2, R-2M, R-3, R-4 zones the following regulations shall apply:

- i. On property used for residential purposes only the following signs are permitted:
 1. Flags:
 - a. Number and size limits: One flag per 20 feet (or portion thereof) of lot width to a maximum of three flags per property with a maximum size of 16 square feet for each flag.
 - b. Mounting and installation regulations: Freestanding flags may only be less than 25 feet in height. Wall mounted flags may only be on a projecting pole no longer than six feet or mounted flat against the wall or on a window provided that the flag does not cover more than 20 percent of the glazing area of the window where it is installed. The clearance under a projecting wall mounted flag shall not be less than eight feet directly below the location where the flag is mounted.
 2. Temporary signs:
 - a. Number, size and time limits for each dwelling unit on a lot:
 - i. Signage with a total area of no more than ten square feet, however no single sign is permitted to be larger than four square feet.
 - ii. One sign or combination of signs with a total area of no more than seven square feet in area on any property for sale or rent during the time the property is actively marketed and advertised for sale or actively marketed and advertised for rent.
 - b. Mounting and installation regulations: Signs may be ground mounted, wall mounted, or displayed within a window provided that it does not cover more than 20 percent of the glazing area of the window where it is installed. Freestanding signs may only be less than 42 inches in height, but for properties that are actively marketed and advertised for sale or rent, the sign permitted in subsection 1.b above can have a height that shall not exceed six feet.
 - c. *Signs maybe displayed for a maximum of 60 consecutive days with 60 days before a new temporary sign maybe placed. Signs may be displayed for a total of 180 days per year.*
 3. Permanent signs:
 - a. Minor signs:
 - i. Number and size limits: Maximum of two signs per property per street frontage with a maximum size of one square foot for each sign.

- ii. Mounting and installation regulations: Freestanding minor signs may only be less than 36 inches in height. Wall mounted signs may only be mounted flat against the wall.
 - b. Signs at the entrance to a neighborhood:
 - i. Number and size limits: One permanent sign is permitted per entrance to a distinguishable neighborhood with a maximum size of 24 square feet for each sign.
 - ii. Mounting and installation regulations: Such signs may only be installed as a monument sign that shall not exceed six feet in height.
 - c. Signs painted on the curb:
 - i. Number and size limits: One permanent sign is permitted per property with a maximum size of 0.5 square foot.
 - ii. Mounting and installation regulations: Such signs may only be painted directly on the face of a curb on private property.
 - 4. Additional signs at a multifamily property in the RB zone:
 - a. Number and size limits: One permanent sign is permitted per multi-family property to be located at each of the property's street frontages with a maximum size of 40 square feet for each sign if wall mounted or 32 square feet if free standing.
 - b. Mounting and installation regulations: Such sign can be freestanding or wall mounted. Freestanding installation is only permitted on a lot with a width of at least 100 feet at the front lot line only where off-street parking is provided, leaving a distance between the building and a side lot line of 25 feet or more, or where a building is setback 25 feet or more from the front lot line. If freestanding, the sign shall be installed as a monument sign less than six feet in height, and shall be setback at least ten feet from the front lot line. Wall mounted signs may only be mounted flat against the wall.
 - c. On property used for non-residential purposes:
 - 1. Flags:
 - a. Number and size limits: One flag per 20 feet (or portion thereof) of lot width to a maximum of maximum of five flags per property with a maximum size of 24 square feet for each flag. Freestanding flags may only be attached to a pole less than 35 feet in height.

- b. Mounting and installation regulations: Wall mounted flags may only be on a projecting pole no longer than six feet or may be mounted flat against the wall or on a window provided that the flag does not cover more than 20 percent of the glazing area of the window where it is installed. The clearance under a projecting wall mounted flag shall not be less than eight feet directly below the location where the flag is mounted.
2. Temporary signs:
- a. Number, size and time limits:
 - i. Signage with a total area of no more than 30 square feet, however no single sign is permitted to be larger than 24 square feet.
 - ii. One sign or combination of signs with no more than seven square feet in area on any property for sale or rent during the time the property is actively marketed and advertised for sale or actively marketed and advertised for rent. Such sign, if freestanding, shall not exceed six feet in height.
 - b. Mounting and installation regulations: Unless otherwise specified, freestanding temporary signs may only be less than five feet in height. Wall mounted temporary signs may only be mounted flat against the wall or on or in a window provided that the temporary sign does not cover more than 20 percent of the glazing area of the window where it is installed.
3. Permanent signs:
- a. Minor signs:
 - i. Number and size limits: A maximum of five signs per property for each street frontage per 100 feet of lot width with a maximum size of one square foot for each sign.
 - ii. Mounting and installation regulations: Freestanding minor signs may only be less than 36 inches in height. Wall mounted minor signs may only be mounted flat against the wall.
 - b. Signs at locations within ten feet of the curb edge of a parking lot or driveway only at intersections or areas where motor vehicles or pedestrians would need to turn or change their course of travel:
 - i. Number and size limits: A maximum of one sign is permitted facing each direction at an intersection or area where motor vehicles or pedestrians would

- need to change their course of travel with a maximum size of six square feet for each sign.
 - ii. Mounting and installation regulations: These signs may only be freestanding and less than 42 inches in height.
 - c. Signs along property's street frontage:
 - i. Number and size limits: A maximum of one sign with a maximum size of 40 square feet for each sign is permitted if wall mounted or 32 square feet if free standing at each property street frontage.
 - ii. Mounting and installation regulations: Such sign can be freestanding or wall mounted. Freestanding installation is only permitted on a lot with a width of at least 100 feet at the front lot line only where off-street parking is provided, leaving a distance between the building and a side lot line of 25 feet or more, or where a building is setback 25 feet or more from the front lot line. If freestanding, the sign shall be installed as a monument sign less than six feet in height, and shall be setback at least ten feet from the front lot line. Wall mounted signs may only be mounted flat against the wall.
 - d. Signs painted on the curb:
 - i. Number and size limits: One permanent sign is permitted with a maximum size of 0.5 square foot.
 - ii. Mounting and installation regulations: Such signs may only be painted directly on the face of a curb.
 - e. Signs at the entrance to a neighborhood:
 - i. Number and size limits: One permanent sign is permitted per entrance to a distinguishable neighborhood with a maximum size of 24 square feet for each sign.
 - ii. Mounting and installation regulations: Such signs may only be installed as a monument sign with less than six feet in height.

3.10.03 - Commercial, special, overlay, and industrial district signs.,

(A) Generally. Except as provided otherwise in this article, the following signs are permitted as accessory uses in the B1, B2, I

1. Flags

- a. Number and size limits: One flag per 20 feet (or portion thereof) of lot width with a maximum size of 24 square feet for each flag. The area used for flags shall be deducted from area allowed for permanent wall signage or other temporary wall signage, as permitted in _____

- ii. Mounting and installation regulations: Freestanding flags may only be attached to a pole less than 35 feet in height. Wall mounted flags may only be on a projecting pole no longer than six feet or may be mounted flat against the wall or on a window provided that the flag does not cover more than 20 percent of the glazing area of the window where it is installed. The clearance under a projecting wall mounted flag shall not be less than eight feet directly below the location where the flag is mounted.
2. Temporary signs:
- a. Number, size and time limits:
 - i. A maximum of one sign with a maximum size of one square feet for each linear foot of building width for the wall on which the sign is mounted per frontage on a street, alley, or parking lot only when located on property where a building permit is active. Such sign shall be wall mounted and may only be mounted flat against the wall or installed as a window sign. The area allowed for this temporary signage shall be deducted from area allowed for permanent wall signage or other temporary wall signage, as permitted in section 9-202(A)ii.1.b or in sections 9-201(A)iii.6 or 9-201(A)iii.7.
 - ii. A maximum of one sign with a maximum size of one square feet for each linear foot of building width for the wall on which the sign is mounted per frontage on a street, alley, or parking lot only when located on property is actively marketed and advertised for sale or actively marketed and advertised for rent. The area allowed for this temporary signage shall be deducted from area allowed for permanent wall signage or other temporary wall signage, as permitted in section 9-202(A)ii.1.a or in sections 9-201(A)iii.6 or 9-201(A)iii.7.
 - iii. One sign with a maximum size of the greater of 20 square feet or 0.5 square feet for each linear foot of building width for the wall on which the sign is mounted up to 100 square feet. *The maximum period for this sign is 60 days per six-month period of a year.*
 - b. Mounting and installation regulations: Such sign shall be wall mounted and may only be mounted flat against the wall or installed as a window sign. Such sign cannot be higher than 20 feet above grade measured from the location immediately below the sign to the top of the sign. On a vacant lot, such sign can be freestanding, but shall have a height no greater than six feet and an area no greater than 40 square feet.
3. Permanent signs:
- a. Minor Signs
 - i. Number and size limits: Maximum of five signs per property for each street frontage per 100 feet of lot width with a maximum size of one square foot for each sign.
 - ii. Mounting and installation regulations: Freestanding minor signs may only be less than 36 inches in height. Wall mounted signs may only be mounted flat against the wall.

- b. Signs at the entrance to a neighborhood:
 - i. Number and size limits: One permanent sign is permitted per entrance to a distinguishable neighborhood with a maximum size of 24 square feet for each sign.
 - ii. Mounting and installation regulations: Such signs may only be installed as a monument sign that shall not exceed six feet in height.
- c. Signs painted on the curb:
 - i. Number and size limits: One permanent sign is permitted with a maximum size of 0.5 square foot.
 - ii. Mounting and installation regulations: Such signs may only be painted directly on the face of a curb on private property.
- d. Signs at locations within ten feet of the curb edge of a parking lot or driveway only at intersections or areas where motor vehicles or pedestrians would need to turn or change their course of travel:
 - i. Number and size limits: A maximum of one sign is permitted in each direction at an intersection or area where motor vehicles or pedestrians would need to change their course of travel with a maximum size of six square feet for each sign.
 - ii. Mounting and installation regulations: These signs may only be freestanding and less than 42 inches in height.
- e. Freestanding signs at a property's street frontage:
 - i. Number and size limits:
 1. At a lot containing no more than two businesses, a maximum of one freestanding sign is permitted with a maximum area of 32 square feet and a maximum height of six feet above grade to the top of the sign.
 2. At a lot containing three or more businesses, a maximum of one freestanding sign is permitted with a maximum area of 40 square feet and a maximum height of six feet above grade to the top of the sign.
 3. A lot with a width of more than 200 feet at the front lot line may contain two freestanding signs in compliance with either (i) or (ii) above.
 4. When the street frontage of a lot is in excess of 300 feet, the number of signs and allowable sign area may be increased with a special use permit.
 5. Mounting and installation regulations: Freestanding installation shall only be permitted on a lot with a width of at least 100 feet at the front lot line and only where drive-in service or off-street parking is provided, leaving a distance between the building and a side lot line of 25 feet or more, or where a building is setback 25 feet or more from the front lot line. If a freestanding, the sign shall be installed as a monument sign, and it shall be setback at least ten feet from the front lot line. A freestanding sign shall have no more

than two faces and shall be double faced back to back only. No signs other than those indicated on the sign application shall be attached to a freestanding sign.

- f. Wall signs:
 - i. Number and size limits: The total area of all signs displayed on a building wall which faces a street, alley or parking area shall not exceed one square foot for each foot of building width facing the street, alley or parking area.
 - ii. Mounting and installation regulations: Such signs shall be wall mounted and may only be mounted flat against the wall. Such sign cannot be higher than 20 feet above grade measured from the location immediately below the sign. Such signs may be mounted on an awning or marquee. Marquees and awnings are only permitted to encroach upon a public right-of-way if permitted by an enacted encroachment Article 3.10 or which city council has expressly authorized installation.
- g. Wall signs higher than 20 feet above grade on a multi-story building:
 - i. Number and size limits: The total area of all signs displayed on a building wall higher than 20 feet above grade on a multi-story building which faces a street, alley or parking area shall not exceed one square foot for each foot of building width facing the street, alley or parking area.
 - ii. Mounting and installation regulations: Such sign shall be wall mounted and may only be mounted flat against the wall. No part of this sign is permitted to be lower than 20 feet above grade measured from the location immediately below the sign.
- h. Projecting signs at the entrance to a non-residential building or non-residential part of a building:
 - i. Number and size limits: The total area of all signage on the building shall be 16 square feet. The area allowed for this signage shall be deducted from area allowed for permanent wall signage or other temporary wall signage, as permitted in _____
 - ii. Mounting and installation regulations: Such signs shall be wall mounted. Such sign shall not project more than four feet from the building wall or within one foot of an established curb line and the bottom of the sign is to be at least eight feet above a sidewalk or parking area and at least 14.5 feet above an alley. Such sign cannot be higher than 20 feet above grade measured from the location immediately below the sign. Such signs are only permitted to encroach upon a public right-of-way if permitted by an enacted encroachment Article 3.10 or which city council has expressly authorized installation.
- i. Projecting signs higher than 20 feet above grade on a multi-story building:
 - i. Number and size limits: The total area of all signage on the building shall be 24 square feet. The area allowed for this signage shall be deducted from area allowed for permanent wall signage or other temporary wall signage, as permitted in _____

- ii. Mounting and installation regulations: Such signs shall be wall mounted. Such sign shall not project more than four feet from the building wall or within one foot of an established curb line. Such signs are only permitted to encroach upon a public right-of-way if permitted by an enacted encroachment _____ or which city council has expressly authorized installation. No part of this sign is permitted to be lower than 20 feet above grade measured from the location immediately below the sign.
- j. Any sign larger than 100 square feet in area shall have each letter or symbol installed as a separately mounted unit. No sign that measures 100 square feet or larger shall consist of an individual panel.
- k. Size and location limitations. Signs permitted within a commercial zone under section _____ may be displayed on any building wall which faces a street, alley or parking area or may be freestanding signs, and shall comply with the provisions herein.
- l. Marquees and awnings. Marquees and awnings may be used as a sign background.
- m. Window signs. The total area of window signs, in any one window shall not exceed 20 percent of the glazing area of the window where it is installed. The total area of window signs shall be included in determining the total area of signs erected or displayed on the wall that contains the window.
- n. A-frame signs on the property of individual businesses. Notwithstanding any provision to the contrary in this Article 3.10, A-frame signs are permitted on private property in commercial districts that are not within the Parker-Gray District or the Old and Historic Alexandria District subject to compliance with the following standards:
 - i. Location. An A-frame sign shall only be located:
 1. On the property of the owner of the sign;
 2. Outside of a minimum lateral walkway clearance of five feet for pedestrian travel; Within 15 feet of the front facade of the building;
 3. Not encroaching in the line of vision clearance for motor vehicles; and A minimum of 15 feet from any driveway or roadway intersection.
 4. Number. A maximum of one sign is permitted per business.
 5. Size. Signs may not exceed 42 inches in height and 24 inches in width.
 6. Pedestrian safety. Pedestrian safety shall be preserved through the placement and securing of signs so as to permit safe and adequate pedestrian thoroughway along the walkways, crossing of streets or parking areas, entry and alighting from cars and buses, and access to curb ramps.
 7. Temporary. All signs, including installation materials, shall be temporary and shall be readily removable without any damage to the pavement or ground surface.

8. Time limits. An A-frame sign is permitted outdoors only during operating hours of the establishment where the sign is located.
9. Materials and design
 - a. Only high quality, durable materials shall be used, such as slate, marker board, stainless steel, aluminum, aluminum composite, laminate plastic or medium density overlay plywood painted with enamel paint.
 - b. Illumination is prohibited.
 - c. Braces are required to ensure that the sign legs remain adequately spread to prevent it from falling.
 - d. The sign shall be a minimum weight of 20 pounds properly balanced to ensure that it would not blow away in the wind.
 - e. Compliance with law. All signs shall comply with all applicable city, state and federal laws and regulations.

3.10.04 Industrial district signs.

- (1) Generally. In the I zones, any sign, marquee and awning permitted in a commercial zone under section 3.10.03 may be erected or displayed so long as it complies with all other applicable requirements of this Article 3.10; provided, that the total area of any signs in an industrial or utility zone which face real property in a commercial, industrial or utility zone may exceed the area allowed in section 3.10.03 by up to 50 percent.
- (2) Window signs. Window signs are permitted up to 20 percent of the glazing area of a window and count toward the maximum square footage of wall signs permitted. Window signs are permitted only on the first floor of a building unless the applicant only has business operations located on an upper floor where the window sign is to be displayed.

3.10.05 Signs permitted in all zones.

- (3) Additional temporary signs no larger than the largest temporary sign allowed on the property pursuant to section ____ are permitted on any property with the permission of the property owner for no more than 60 days, and there shall be a 30-day interruption between posting periods for temporary signs in this section.

Administration and enforcement.

10) Nonconforming signs.

- a) Signs lawfully in existence on the effective date of this chapter or prior Article 3.10s, which do not conform with the provisions of this article, and signs which are accessory to a nonconforming use shall be deemed to be nonconforming signs and may remain except as qualified below. The burden of establishing nonconforming status of signs and of the physical characteristics/location of such signs shall be that of the owner of the property. Upon notice from the zoning administrator, a property owner shall submit verification that sign(s) were lawfully existing at time of erection. Failure to provide such verification shall be cause for

order to remove sign(s) or bring sign(s) into compliance with the current Article 3.10

- b) No nonconforming sign shall be enlarged nor shall any feature of a nonconforming sign, such as illumination, be increased.
- c) Nothing in this section shall be deemed to prevent keeping in good repair a nonconforming sign other than a pole sign. Nonconforming signs shall not be extended or structurally reconstructed or altered in any manner, except a sign face may be changed so long as the new face is equal to or reduced in height and/or sign area. Nonconforming pole signs shall be removed within seven years of the date of adoption.
- d) No nonconforming sign shall be moved for any distance on the same lot or to any other lot unless such change in location will make the sign conform in all respects to the provisions of this article.
- e) A nonconforming sign that is destroyed or damaged by any casualty to an extent not exceeding 50 percent of its area may be restored within two years after such destruction or damage but shall not be enlarged in any manner. If such sign is so destroyed or damaged to an extent exceeding 50 percent, it shall not be reconstructed but may be replaced with a sign that is in full accordance with the provisions of this article.
- f) A nonconforming sign which is changed to becoming conforming or is replaced by a conforming sign shall no longer be deemed nonconforming, and thereafter such sign shall be in accordance with the provisions of this article.