

City Administrator Report

April, 2023

- 1) Met with Brenda James, CPA to review Cash Reconciliation processes, Cash Balances, and Bank relationships.
- 2.) Met with TexDot representative on Safe Route/ Transportation Alternative reviewing project progress to build sidewalks and bike routes within the City.
- 3.) Met with Council Members initially to obtain information on key issues and upcoming tasks and projects.
- 4.) Attended Lions Club meeting with Council member Chip Joslin, joining the Club and attending the Club's Orientation class. (Community Involvement Initiative)
- 5.) Reviewed the packet with Staci for the 4/11 City Council meeting.
- 6.) Upon request, researched and documented information on prior 380 agreements I have handled (HEB – Granbury) (Copies available, if interested)
- 7.) Met with TexDot on South Loop 144 By-Pass Project. (Geographically, neither Jim Holder or I saw any negative major impact to Glen Rose).
- 8.) Met with the Incoming Mayor, Joe Boles; similar to all Council member meetings (get to know you and important issues)
- 9.) Met with County Judge and County Commissioners. (Thank you, Chip Joslin, for assisting in the introductions)
- 10.) Reviewed documents on upcoming meeting with TexDot on Safe Route Transportation Alternative Sidewalk project. Based on discussion with TexDot management, there is a need for better documentation on right of ways for sidewalks. (Staci has agreed to research some of those right of way issues.)
- 11.) The new Glen Rose Comprehensive Plan is being presented at the upcoming Planning and Zoning Committee meeting along with a Public Hearing. (Public Hearing for Council will be May 9th Council Meeting)
- 12.) I met with developers and TexDot (Sidewalk) on potential projects both in the ETJ and inside the City Limits. These were very preliminary meetings, but the projects show good promise.
- 13.) I met with Chris Hay of Enprotec/Hibbs and Todd to discuss current projects underway.
- 14.) I met with Jim Holder on the issue regarding one of our water wells being down due to “in the hole” pump problems that will require pulling of the pump. This problem is not having a major impact to our water supply due to current weather conditions and a request to the Water District to give minimum support to the Summit Ridge area. Pump repair/replacement work is scheduled.
- 15.) I am working with Staci to submit a recommended new City Policy addition at the next City Council meeting.
- 16.) Working with Jim Holder/ Enprotec/Hibbs and Todd to determine the proper payment/withholding payment schedule on Phase1 Rock Ridge project.
- 17.) Met with Peloton Land Solutions on review of Glen Rose Comprehensive Plan.

- 18.) Meetings with Dennis McKenzie and Brad Smith on the Paluxy Town Home issue, regarding commercial vs residential sprinkler system and upcoming Variance Request for Council from Trafalgar Homes.
- 19.) Met with Rick Villa (owner) and Pam Streeter regarding planned / allowed usage of Old Theatre property downtown.
- 20.) Met with Amber Rouse regarding issue of planned/allowed usage of property at 110 SW Barnard. (B&B vs B3 zoning).
- 21.) Met with Jim Holder and TexDot on progress of Safe Route / Alternative Transportation project (Sidewalks).
- 22.) Began reviewing list of potential applicants for the Building Official and City Administrator positions.