

Date of Inspection: _____ Inspector: _____
 Address: _____
 Commercial : _____ Residential _____
 Located in Historic District (Yes/No) _____ Is Building Occupied _____

Condition: A - Excellent Condition | B - Need to monitor | C - Needs Attention | D - Urgent Issue

| Inspected Item | | (Mark to identify) | Things To Look For | Condition | Notes/Other Comments |
|---|--|---|---|-----------|----------------------|
| Street Number Visible? (yes/no) | | | Is number visible for 1st responders? Is the numbers legible? Is the Numbers in good condition | | |
| Placement of Street Number | Curb | | | | |
| | By Entry | | | | |
| | Over Entry | | | | |
| | Other (State where) | | | | |
| Historic Plaque Present (yes/no) | | | Stickers in good condition? Plaque in solid and not cracked or broken? | | |
| Placement of Plaque: | | | | | |
| Condition of Plaque: | | | | | |
| How many sides of property can be seen from any public street | | Front will be #1, Left is #2, Right is #3, Back is #4 for all references on conditions below. If more sides are visible - provide a diagram showing side numbers for the purpose of inspection & resource survey. | | | |
| | | | | | |
| Foundation - Side 1 | | | Foundation Cracks, Wall/Floor Cracks and other types of fractures, settle or sinking foundation, foundation upheaval, gaps around window frames or exterior doors, | | |
| In comments label the issues by side visible | Basement Foundation | | | | |
| | Crawlspace stem Walls | | | | |
| | Slab | | | | |
| | Wood | | | | |
| | Pier & Beam | | | | |
| | Other | | | | |
| Roof Covering Materials | | | Damaged plumbing vent boots, damaged shingles, dirty or clogged soffits, mold where roof and exterior walls meet, rusted gutters, loose or missing step flashing, holes in roofing, missing gutter apron, rusted flashing, around chimney or other vents. | | |
| if multiple types of roofs are apparent, note which roofing material is on what side of building. | Asphalt Shingles | | | | |
| | Metal Roofing | | | | |
| | Stone Coated Steel | | | | |
| | Slate | | | | |
| | Rubber Slate | | | | |
| | Clay and Concrete Tiles | | | | |
| | Built-Up Roofing (used only on flat roofs) | | | | |
| | Solar Roofing | | | | |
| | Green Roofing | | | | |
| Exterior Walls | | | Inadequate clearance from ground (8" min for wood & stucco, 6" for masonry), wood rot, rust, staining, clogged or restricted drainage, inadequate clearance from roofing material (1" clearance recommended with flashing to bridge the gap), dense vegetation against or growing into building, paint faded, paint chipping, paint peeling, paint blistering, mildew, mold. Rocks missing, cracked stucco, wood cracking, siding falling off building, siding pulled away from building, | | |
| If siding is different on sides of building visible from street, mark the side by the material type | Pertified Wood | | | | |
| | Poured Concrete | | | | |
| | Stone | | | | |
| | Brick | | | | |
| | Stucco | | | | |
| | Synthetic or Artificial Stucco | | | | |
| | Wood - Shingles | | | | |
| | Wood - Shakes | | | | |
| | Wood - Planks | | | | |
| | Metal (steel or aluminum) | | | | |
| | Vinyl siding | | | | |

| | | | | | |
|--|---|--|--|--|--|
| | Fiber Cement (planks or panels) | | mortar missing between bricks, stone, etc. | | |
| Exterior Doors | | | | | |
| How Many Doors are Visible from Street? | | | | | |
| For each door visible, mark the door by number by the material of the door | Main Door Material | | Peeling paint, rust or corrosion on metal, hinges loose, holes or rips in screen doors, rotten door frames, gaps between door and frame, missing thresholds, insect damage, foggy windows, cracked glass in doors, dents, damage to frame. | | |
| | Wood | | | | |
| | Fiberglass | | | | |
| | Steel | | | | |
| | Features of Door | | | | |
| | 1/2 window | | | | |
| | full window | | | | |
| divided light | | | | | |
| Top Light | | | | | |
| Windows | | | | | |
| # of Windows visible from street | Frame | | Physical damage such as rot, cracked, warped or rotted wood, frames bent, foggy windows, broken window panes, gaps between window and frame. Peeling paint, rust, mildew. | | |
| Highest Window on Left will be #1, then work left to right top to bottom to number windows (like reading a book). If windows are visible on multiple sides, on label them 1-1, 1-2 with the first number being the side visible and the 2nd number the window. | Wood | | | | |
| | Vinyl siding | | | | |
| | aluminum | | | | |
| | fiberglass | | | | |
| | wood-clad | | | | |
| | composite | | | | |
| | Glass | | | | |
| | Full Panel | | | | |
| | Double Hung | | | | |
| | Divided Light | | | | |
| | Shutters | | Frames bent, scratches, paint peeling, missing panels, not secured in position, rusted, torn fabric | | |
| | Wood | | | | |
| | Plastic | | | | |
| | Metal | | | | |
| Awnings | | | | | |
| Plastic | | | | | |
| Metal | | | | | |
| Material | | | | | |
| Porches/Decks | | | | | |
| Any obvious rot, damage, or missing components? (Y/N) If yes, please note | Footings, Support Posts, Beams, Bridging/Blocking, Joists, Ledger Board, flashing | | Unwanted weeds, visible dirt and mold, fading, cracks, sinking, splintering, warping and other damage such as rot, missing nails, pulling away from building, rot, peeling and chipped paint, stain faded | | |
| | Decking | | | | |
| | Composite | | | | |
| | Wood | | | | |
| | Pavers | | | | |
| | Stone | | | | |
| | Railing Posts & Rails | | | | |
| | Wood | | | | |
| | Concrete | | | | |
| | Metal | | | | |
| | Wrought Iron | | | | |
| | | | | | |

| | | | | |
|---|-----------------------------------|--|---|--|
| | Stairs | | | |
| | Wood | | | |
| | Concrete | | | |
| | Metal | | | |
| | Brick | | | |
| Fencing | Wood | | Rotted, missing planks, rusted, falling down, posts uplifting, mildew growth and stains | |
| | Composite | | | |
| | PVC/Vinyl | | | |
| | Masonry | | | |
| | Wrought Iron | | | |
| Sidewalks | Concrete | | Cracks, tree roots uplifting, trip hazards (elevation changes of more than 1/2 inch between sections), gaps of more than 3/4 inch horizontally, holes, depressions, spalling, | |
| | Stone | | | |
| | Brick Pavers | | | |
| | Gravel | | | |
| | Interlocking Pavers | | | |
| Landscape | Trees | | Trash, litter, debris, weeds, overgrown grass, broken or rotting décor or furniture, visibility issues at intersections, plants overhanging sidewalks and or tangled in power, cable, telephone or other lines, abandoned vehicles, | |
| | Bushes/Shrubs | | | |
| | Grass | | | |
| | Décor | | | |
| | Furniture | | | |
| | Planters | | | |
| Swimming Pool | Coping | | | |
| | Sides & Bottom | | | |
| | Pool Deck | | | |
| | Safety Signs | | | |
| | Accessories (Slides, Boards, etc) | | | |
| CarPorts or other detached buildings | | | Cracks in mortar or stone, splintering panels, peeling vinyl, sign falling over/leaning. Temporary Signs such as banners are only allowed for 12 month period | |
| Treat as any other building to review roofing, walls, doors, windows etc that are visible from public streets | | | | |
| | | | | |
| | | | | |
| Commerical Signage | Monument | | Cracks in mortar or stone, splintering panels, peeling vinyl, sign falling over/leaning. Is signage legible, Temporary Signs such as banners are only allowed for 12 month period | |
| | Pole | | | |
| | Awning | | | |
| | Temporary Banner | | | |
| Lighting | Landscape Lighting | | | |
| | Porch Lighting | | | |
| | Signage Lighting | | | |
| | Other Lighting | | | |
| OTHER | | | | |

Is there anything else about this property that needs to be addressed? If so - please mark what and where on the building and the issue or question

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