

New Commercial Construction/Inspection Checklist

Address: _____

Item	Item	Required	Done	Date/Remarks
1	Building Permit	✓		
2	Plumbing Permit	✓		
3	Electrical Permit	✓		
4	Mechanical Permit	✓		
5	Form Board Survey	✓		
6	Landscape Plan	✓		

Inspection/Action	Date	Remarks
Plan Review		
Temp Meter Loop		
Rough-In Plumbing (Underground)		Items 1 & 2 must be completed
Foundation/Slab/Rebar		Item 5 must be completed
Framing		
• Welding Inspection		Certified third party inspection
• Plumbing Top-Out		Rough-In Plumbing must be completed
• Electrical Rough-In		Item 3 must be completed
• Mechanical Rough-In		Item 4 must be completed
• Insulation		
• Fire Suppression		Fire Marshall can do at Fire Final Inspection
Electrical Final		
Mechanical Final		
Plumbing Final		
Final Grade/Drainage		
Landscaping		Item 6 must be completed
Backflow Test Results		Certified third party inspection
Fire Final Inspection		Fire Marshall
Final Bldg Inspection		Fire Inspection must be completed
CSI-Water Certificate		
Cert of Occupancy Issued		

NOTES/COMMENTS: _____
