



Date: April 2026

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Human Resources

Employee Milestones

New Hires:

None

Birthdays Upcoming:

Jodi Holthe, May 4

Jo McFarland, May 17

Jim Holder, May 26

Anniversaries:

No upcoming anniversaries

Retirements/Departures:

Lance Powell

Colby Giles

David Boyer

HR Updates

Recruiting for the Accounting Compliance position

Administration Updates

Continuing with Records Management plan: scanning all documents into Laserfiche and following TSLAC retention schedule.

Moving to the Lane Building went smoothly, and all areas transitioned well.

Municipal Court:

Court Date: Wednesday, May 13, 2026

Upcoming City Hall Closures

Date:	Reason:	Notes:
May 25,2026	Memorial Day	

Training and Development

Recent Trainings Completed

Lupita Gutierrez (Utility Billing): Leadership class 2026

Veronica Welch: Reporting Unclaimed Property, Budget and Tax Rate

Jo McFarland: Open Records and Your Pd

Upcoming Opportunities

Additional Notes or Announcements