

RESOLUTION NO. R-2025-R-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, APPROVING THE SEPARATION OF THE CITY'S CURRENT PERSONNEL POLICY INTO TWO DISTINCT DOCUMENTS: THE OPERATIONS AND PROCEDURES MANUAL (EXHIBIT A) AND THE PERSONNEL POLICY (EXHIBIT B); PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Glen Rose, Texas, is a Type A General Law municipality governed by the laws of the State of Texas; and

WHEREAS, the City Council recognizes the need to improve clarity, accessibility, and administrative efficiency in the City's internal governance documents; and

WHEREAS, the current Personnel Policy contains both operational procedures and personnel-related policies, which the City Council finds beneficial to separate into two distinct documents for better organization and management; and

WHEREAS, the Operations and Procedures Manual (Exhibit A) shall contain administrative processes, departmental procedures, and operational guidelines; and

WHEREAS, the Personnel Policy (Exhibit B) shall contain employment-related policies, employee rights and responsibilities, and human resources standards applicable to all City employees;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

1. Approval of Separation

The City Council hereby approves the separation of the current Personnel Policy into two documents:

- Exhibit A: Operations and Procedures Manual
- Exhibit B: Personnel Policy

2. Adoption of Exhibits

The documents attached hereto as Exhibit A and Exhibit B are hereby adopted as the official Operations and Procedures Manual and Personnel Policy of the City of Glen Rose, respectively.

3. Supersession

This action supersedes any prior conflicting provisions contained in the previously adopted Personnel Policy.

4. Effective Date

This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 12th day of August, 2025.

Joe Boles, Mayor

ATTEST:

Veronica Welch, City Secretary