



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 27, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding adding job title and duties of Assistant City Administrator for Administrative Services to Veronica Welch		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	8/22/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:	<p>Discuss appointment of Veronica Welch to Assistant City Administrator for Administrative Services with day to day supervision of City Secretary, Deputy City Secretary, Municipal Court Clerk, and Water Dept Billing employees. Other duties include Human Resources, Administrative support, and other duties as described by the City Administrator.</p>		
RECOMMENDED ACTION:			