




## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	11/08/2022		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a resolution designating a Grant Administrator for the 2023-2024 Texas Community Development Block Grant (CDBG) Program		
<b>PREPARED BY:</b>	City Administrator Michael Leamons	<b>DATE SUBMITTED:</b>	
<b>EXHIBITS:</b>	Proposals from Public Management, Inc, Langford Community Management Services, and Traylor & Associates, Inc.; Scoring sheets; Resolution Selecting Grant Administrator		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>  The three person scoring committee designated by the Council selected five grant administration firms to send solicitations to. Three firms responded. The City has worked with all three of those firms. Each of the three committee members scored the proposals that were received. The scoring was very close. The primary difference in the scoring was due to the difference in costs. Public Management provided the lowest cost and they received the highest score from each of the three committee members and, naturally, they received the highest cumulative score; therefore, the recommendation of the committee is to select Public Management, Inc. as the City's grant administrator for the 2023-2024 Texas CDBG Program.			
<b>RECOMMENDED ACTION:</b>  Move to adopt the resolution selecting Public Management, Inc. as the City's 2023-2024 CDBG Grant Administrator.			