

Minutes
Preservation Board - City of Glen Rose, Texas
March 10, 2022

1. Call to Order – Vice-Chairperson, Ann Carver, called the meeting to order at 3:00 p.m.
 - a. Pledge of Allegiance
 - b. Roll call and verification of quorum – by Vice-Chairperson, Ann Carver. Members: Ann Carver, Karen Braswell, Scott Cole, and Sue McDonald in attendance. Also present: Kyle Reeves, Jodi Holthe. A quorum is present.
2. Citizen/Visitor Comments (Vice-Chairperson):
 - a. Five people signed up to address the Board.
 - b. Due to the number of people wishing to be part of the Farmers Market application review, it was decided that rather than having each signee speak for 3 minutes, we would utilize a more conversational discussion method for the workshop.
3. Workshop:
 - a. Discuss the Farmers Market Questions and Farmers Market Vendor draft application submitted by Venus Vara.
 - i. Scott Cole asked about continuing the review of items on the rules list. Ann Carver replied that we will focus first on the application, so we will know who is participating and what they are selling. Venus and Sheryl provided a draft, which we will review along with other cities' applications to be certain all legal requirements are met. Most other markets require a fee to submit an application; we will not.
 - ii. Reviewed Q & A list submitted by Farmers Market vendors. The first question was regarding vendors forming a committee. It's not yet known how this would be formed or if a Board member would need to be on this committee.
 - iii. Kyle Reeves informed all present that the suggestions from the Historic Preservation Board resulting from these meetings will go to City Council for final decisions. City Council assigned this project to the Board as part of the City's comprehensive plan. There have been complaints to City Hall and issues to be solved. Kyle mentioned some of the complaints when asked.
 - iv. Another question from vendors was about limiting vendors to a 75-mile radius, rather than the usual/previously discussed 150-mile radius. (State and Federal rules include a 400-mile radius.) Thomas asked if it could be limited to Somervell County. The Board's concern is that a 75-mile radius might not give enough variety of vendors, but the intent is to prioritize local vendors. It was asked if we could charge people outside the local area to participate, however, the current ordinance prohibits it.
 - v. Sheryl stated that city ordinance says vendors are exempt from making application. The Board's goal is to know who is participating to improve communication and resolve issues. Monty asked if the City Attorney should look into what's applicable for a county under 50,000 population. Scott stated that has to do with State permits; we can require permits in the city (with changes to the ordinance).
 - vi. Monty insisted that complaints need to be published/public. Ann replied that we don't have details on all the complaints, but she's willing to meet with Monty to research and review them.

- vii. Vendors have asked if the Farmers Market can expand to Vernon Street. City Council limited it to its current street in 2020, but the request will be made.
 - viii. There is vendor concern about some people using more than 1 space (i.e., two 10' x 10' tents). Kyle stated that the average parking space is 9' x 18'.
 - ix. It is suggested by the Board that the application be made between January 1st and 15th of each year (with applicable licenses provided at that time). Each year, if there are no changes to the application, the vendor can simply provide any updated licensing. Official vendor signage will be provided when the application is approved. Kyle stated that applications for all city contractors are already set up that way, so it will work well within the existing system.
 - x. Items for sale must be listed on the application, and all products must be approved.
 - xi. A completed application should be able to be processed within 3 days of receipt.
 - xii. One-day temporary permits will be considered. City Council will decide.
 - xiii. Ann stated that it is the Board's hope that all applications will be available for online completion and submission.
 - xiv. Vendors have concerns about availability of space during city/county/private functions. Food trucks have sometimes used vendor space. The Farmers Market permit will be specific to the Farmers Market only, as scheduled events supersede it (Farmers Market cannot set up). One of the benefits of the application is that the city will be able to notify the Farmers Market vendors of events. Food trucks should have a city permit and should not occupy Farmers Market spaces outside of special events.
 - xv. Vendors decided they do not wish to form a committee or have responsibility for any vendor other than themselves.
 - xvi. Dennis Moore asked how modifications to Farmers Market rules and regulations will be made. He was advised that any such changes will be made in public meetings, most likely after written requests.
 - xvii. Venus asked that vendors be required to move personal vehicles elsewhere to avoid using more than their 1 spot.
 - xviii. All discussions regarding the Farmers Market will be public, allowing all citizen input to be presented. The Board will review/correct/revise until we have a final product to present to Council.
 - xix. There are issues with 3rd party producers, which will be addressed in the application.
 - xx. Non-profit organizations are not required to get a permit (i.e., Girl Scouts)
 - xxi. Suggested rules were reviewed, in a continuation from previous meeting. The question of live animal sales will need further discussion.
4. Ann Carver, Vice-Chairperson: Having no further business before the Board, the meeting was adjourned at 5:00 p.m. Motion to adjourn by Ann Caver; second by Karen Braswell.

Chairperson

Jodi Holthe,
Historic Preservation Officer