

# MINUTES OF THE CITY OF GLEN ROSE

## REGULAR CITY COUNCIL MEETING

Tuesday, July 09, 2024 at 5:30 PM

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The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, July 09, 2024, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:30 p.m.

### INVOCATION

Mayor Boles gave the invocation.

### PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

### ROLL CALL

#### **Council Members Present**

Joe Boles, Mayor  
Demetra Conrad, Mayor Pro Tem  
George Freas, Councilmember  
Candace Scholz, Councilmember  
Richard Bruning, Councilmember  
Stuart Mann, Councilmember

#### **Staff Present**

Troy Hill, City Administrator  
Staci L. King, City Secretary  
Emily Holder, Deputy City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Larry Allen, Building Official  
Rita Smith, Director, Visit Glen Rose

### CITIZEN/VISITOR COMMENTS

Matthew K

### ITEMS REQUIRING PUBLIC HEARINGS

- 1. Public hearing regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.**

*Mayor Joe Boles stated for the record that Councilmember Richard Bruning had filed a Conflict of Interest with the City Secretary. Councilmember Bruning stepped down from the dais during this item.*

Richard Bruning, applicant, requested a variance from the required four-foot side and five-foot rear setbacks. Larry Allen, Building Official, briefed the Council on the request. He explained that the property was zoned as part of a Planned Development which affected the required setbacks.

Mayor Boles opened the public hearing at 5:38 p.m. No one came forward to speak in favor of or opposition to the request for variance. Mayor Boles closed the public hearing at 5:38 p.m.

- 2. Discussion, consideration, and possible action regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.**

Richard Bruning, applicant, was in attendance to answer questions.

MOTION by Demetra Conrad, second by Candace Scholz, to approve the request for variance as presented.  
MOTION CARRIED by unanimous vote.

#### **EXECUTIVE SESSION**

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

3. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**
4. **Section 551.072 - *Deliberations Regarding Real Property* - property located in the Glen Rose Townsite Addition**

Mayor Boles called the meeting to executive session at 5:42 p.m.; the meeting was called back to regular session at 6:43 p.m.

#### **ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

5. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements**  
No action was taken on this item.
6. **Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.072 *Deliberations Regarding Real Property* – property located in the Glen Rose Townsite Addition**  
MOTION by George Freas, second by Stuart Mann, to authorize the City Administrator to negotiate the purchase of real property as discussed in executive session. MOTION CARRIED by unanimous vote.

#### **INDIVIDUAL ITEMS FOR CONSIDERATION**

7. **Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14.03.009 *Taxes***  
MOTION by George Freas, second by Richard Bruning, to approve Ordinance No. 2024-O-07 amending Chapter 14.03.009 *Taxes*, now titled *Incentives for Historic Preservation and Improvement*. MOTION CARRIED by unanimous vote.
8. **Discussion, consideration, and possible action regarding an Ordinance amending Section 14.03.003 *Historic Preservation Commission***  
This item was tabled to the July 23, 2024 meeting.
9. **Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission**  
This item was removed from the agenda.
10. **Discussion, consideration, and possible action regarding amendments to the Convention and Visitors Bureau Advisory Board Bylaws**  
Discussion was held regarding changes to the Convention and Visitors Bureau Advisory Board Bylaws. In addition to the changes proposed by Mayor Pro Tem Conrad, it was also suggested that members of the board must be current on their Hotel Occupancy Tax payments to the City of Glen Rose (if applicable) and would be subject to removal if their HOT payments were to become more than three months past due.

MOTION by Richard Bruning, second by Candace Scholz, to approve the amendments to the CVB Advisory Board Bylaws as presented. MOTION CARRIED by unanimous vote.

**11. Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 3.10 Signs**

MOTION by Demetra Conrad, second by Candace Scholz, to approve Ordinance No. 2024-O-08 amending the City of Glen Rose sign ordinance, as presented, excluding the \$10 Grand Opening sign fee. MOTION CARRIED by unanimous vote.

**12. Discussion, consideration, and possible action regarding amendments to Procedures for Placing Items on the Agenda**

Mayor Pro Tem Conrad suggested that procedures be changed to require that an item be sponsored or endorsed by at least one Councilmember, the Mayor, or the City Administrator. Councilmember George Freas expressed some concern regarding limiting anyone's ability to bring an item for Council consideration. Other Council members felt that the "citizen/visitor comments" section allowed for doing so.

MOTION by Richard Bruning, second by Candace Scholz, to approve the amendments as presented. MOTION CARRIED with George Freas abstaining.

**13. Discussion, consideration, and possible action regarding a Resolution of Support for the Highway 144 Bypass Project**

No action was taken on this item.

**14. Discussion, consideration, and possible action regarding a proposal by The Next Move Group for a housing and economic development study**

MOTION by George Freas, second by Candace Scholz, to approve a proposal from The Next Move Group as presented. MOTION CARRIED by unanimous vote.

**15. Discussion, consideration, and possible action regarding approval of the Code Enforcement Officer job description**

MOTION by Richard Bruning, second by Demetra Conrad, to approve the job description as presented. MOTION CARRIED by unanimous vote.

**16. Discussion, consideration, and possible action regarding approval of Animal Control job descriptions**

MOTION by Demetra Conrad, second by Richard Bruning, to approve the job description as presented. MOTION CARRIED by unanimous vote.

**17. Discussion, consideration, and possible action regarding approval of Assistant City Manager / Planner job description**

This item was removed from the agenda.

**CONSENT AGENDA**

**18. Consider approval or other action regarding the June 11, 2024 Regular City Council Minutes**

**19. Consider approval or other action regarding the accounts payable report for June 2024**

**20. Consider approval or other action regarding a financial report for the month of June 2024**

MOTION by Stuart Mann, second by Candace Scholz, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

**STAFF REPORTS**

- 21. Public Works Director Report**
- 22. Police Chief Report**
- 23. Building and Planning Department Report**
- 24. Code Enforcement and Animal Control Report**
- 25. Convention and Visitors Bureau Director Report**
- 26. City Secretary's Report**
- 27. City Administrator's Report**

**MAYOR AND COUNCIL MEMBER REPORTS**

**ADJOURN**

The meeting was adjourned at 8:55 p.m.