

**Glen Rose Historic Preservation Commission
City Hall
201 SW Vernon Street
July 22, 2024
Special Meeting Minutes**

Melinda Patrick, Chairperson called the meeting to order at 1:36 pm

Pledge of Allegiance – US Flag lead by Melinda Patrick

Roll Call and verification of a quorum by Melinda Patrick. This is a verbal roll call. Scott Cole, Ann Carver, and Melinda Patrick were all present. A quorum is noted to be present. Jodi Holthe administrative assistant and Larry Allen Building and Code Officer are present. The Historic Preservation Officer (HPO) Heather Bienko is present.

Individual Items for Consideration

The following four (4) signs under consideration have been previously submitted with incomplete information by the City Administrator. Have been submitted again with the supplemental form for the City Sign Program.

#1 Discussion, consideration, and possible action regarding a Certificate of Appropriateness Application as submitted by City Administrator Troy Hill on behalf of Tracks in Time, Too for 110 NE Barnard Street

Heather Bienko did the supplemental form and presented the item for consideration. JCR will be making signs and mounting buildings. Melinda Patrick opened the discussion. Once we started the discussion it was determined that we needed to see the possible placement of the sign. All of us walked over to the building located at 110 NE Barnard Street, Tracks in Time, Too to discuss the actual size of the sign and if 3 x 5 or 3 x 6 sign could be placed. Once we returned from physical assessment as a group. Discussion ensued concerning the size, material of sign, lettering would be blocking type lettering as submitted. Mounting TBD in the existing area above the entrance and canopy. That the mounting brackets that are currently there need to be used or mount into the mortar for the least amount of damage to the building. The sign cannot cover the geometric pattern of contrasting red and maroon bricks. Melinda asked if the brick design was actually an architecture feature. Ann stated they are mentioned on the Historic Resource Survey completed in 2010. Also, The Texas Historical Commission, Streetscape Guideline for Historic Commercial Districts, states that “distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.”

The following motion was made by Melinda Patrick.

Sign size: 3 x 5 or 3 x 6; Material: Aluminum Composite; Background: Black; Lettering: White or Cream block lettering as submitted. Mounting between the black bricks and above the awning in existing holes and mounting brackets. If not feasible attach into mortar. No new holes and cannot be mounted into the bricks. Liquid nails cannot be used to mount the sign. The position will be above the entrance and canopy. Must be mounted in a way not to obscure the

architecture detail and to not damage the building any further when removing the current sign and attachments. Noting minimal adverse effect to the building and architecture details. Scott Cole second the motion. Motion passed 3-0.

#2. Discussion, consideration, and possible action regarding a Certificate of Appropriateness Application as submitted by City Administrator Troy Hill on behalf of Bone-Anza Bard for 112 NE Barnard Street.

Heather Bienko did the supplemental form and presented the item for consideration. JCR will be making signs and mounting buildings. Melinda Patrick opened the discussion. already made assessment of the building and sign placement when we walked over to look other 3 properties up for review placement of the sign. Bone-Anza Barn to discuss the actual size of the sign and if 3 x 5 or 3 x 6 sign could be placed. Discussion ensued concerning the size, material of sign, lettering would be blocking type lettering as submitted. Mounting TBD in the existing area above the entrance and canopy. That the mounting brackets that are currently there need to be used or mount into the mortar for the least amount of damage to the building. The sign cannot cover the geometric pattern of contrasting red and maroon bricks. Melinda asked if the brick design was actually a architecture feature. Ann stated they are mentioned on the Historic Resource Survey completed in 2010. Also, The Texas Historical Commission, Streetscape Guideline for Historic Commercial Districts, states that “distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.”

The following motion was made by Ann Carver.

Sign size: 3 x 5 or 3 x 6; Material: Aluminum Composite; Background: Black; Lettering: Red Brick block lettering as submitted. Mounting between the black bricks and above the awning in existing holes and mounting brackets. If not feasible attach into mortar. No new holes and cannot be mounted into the bricks. Liquid nails cannot be used to mount the sign. The position will be above the entrance and canopy. Must be mounted in a way not to obscure the architecture detail and to not damage the building any further when removing the current sign and attachments. Noting minimal adverse effect to the building and architecture details. Scott Cole second the motion. Motion passed 3-0.

#3. Discussion, consideration, and possible action regarding a Certificate of Appropriateness Application as submitted by City Administrator Troy Hill on behalf of Shoo-fly and Pie Peddlers for 102 C and B West Walnut Street

Heather Bienko did the supplemental form and presented the item for consideration. JCR will be making signs and mounting buildings. Melinda Patrick opened the discussion. We already made as assessment of the building and sign placement when we walked over to look other 3 properties up for review. Shoofly and Pie Peddlers to discuss the actual size of the sign and if 3 x 5 or 3 x 6 sign could be placed. Discussion ensued concerning the size, material of sign, lettering would be blocking type lettering as submitted. Mounting TBD in the existing area above the entrance, canopy and below the five-panel decorative cornice (that is currently painted green with brown trim) . That the mounting brackets that are currently there need to be used or mount into the mortar for the least amount of damage to the building. The Texas Historical Commission, Streetscape Guideline for Historic Commercial Districts, states that “distinctive

features, finishes and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.”

Since this is for two (2) business we made two (2) motions for the signs.

The following motion was made by Melinda Patrick.

Shoo-Fly 102 C West Walnut Street: Sign size: 3 x 5 or 3 x 6; Material: Aluminum Composite; Background: Black or Cream; Lettering: Cream on Black or Black on Cream block lettering as submitted. Mounting between the canopy and the cornice in existing holes and mounting brackets. If not feasible, attach it to mortar or stucco. No new holes and liquid nail will not be used. The position will be above the entrance and canopy. Must be mounted in a way not to obscure the architecture detail and to not damage the building any further when removing the current sign and attachments. Noting minimal adverse effect to the building and architecture details. No logos on signs.

Ann Carver second the motion. Motion passed 3-0.

The following motion was made by Ann Carver.

Pie Peddlers 102 B West Walnut Street: Sign size: 3 x 5 or 3 x 6; Material: Aluminum Composite; Background: Black or Cream; Lettering: Cream on Black or Black on Cream block lettering as submitted. Mounting between the canopy and the cornice in existing holes and mounting brackets. If not feasible, attach it to mortar or stucco. No new holes and liquid nail will not be used. The position will be above the entrance and canopy. Must be mounted in a way not to obscure the architecture detail and to not damage the building any further when removing the current sign and attachments. Noting minimal adverse effect to the building and architecture details. No logo to be on sign.

Melinda Patrick second the motion. Motion passed 3-0.

#4. Discussion, consideration, and possible action regarding a Certificate of Appropriateness Application as submitted by City Administrator Troy Hill on behalf of Paisley Reese 108 Northeast Barnard Street.

Heather Bienko did the supplemental form and presented the item for consideration. JCR will be making signs and mounting buildings. Melinda Patrick opened the discussion. We already made an assessment of the building and sign placement when we walked over to look at other 3 properties up for review. Paisley Reese discussed the actual size of the sign and if 3 x 5 or 3 x 6 sign could be placed. Discussion ensued concerning the size, material of sign, lettering would be blocking type lettering as submitted. Mounting TBD in the existing area above the entrance and canopy. That the mounting brackets that are currently there need to be used or mount into the mortar for the least amount of damage to the building. The sign cannot cover the Cornice with geometric pattern of bricks. Melinda asked if the brick design was actually an architecture feature. Ann stated they are mentioned on the Historic Resource Survey completed in 2010. Also, The Texas Historical Commission, Streetscape Guideline for Historic Commercial Districts, states that “distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.”

The following motion was made by Melinda Patrick.

Sign size: 3 x 5 or 3 x 6; Material: Aluminum Composite; Background: White; Lettering: Turquoise block lettering and black logo as submitted. Mounting where the current sign is located using the existing holes and mounting brackets. If not feasible attach into mortar. No new holes and cannot be mounted into the bricks. Liquid nails cannot be used to mount the sign. The position will be above the entrance and canopy. Must be mounted in a way not to obscure the architecture detail and to not damage the building any further when removing the current sign and attachments. Noting minimal adverse effect to the building and architecture details. Scott Cole second the motion. Motion passed 3-0.

All original COA's had to be taken to Troy Hill, City Administrator to sign as they had not been signed by the person submitting the COA's. This was done prior to the meeting being adjourned.

Melinda stated that having no further business before the commission, this meeting is adjourned at 3:11 pm.

Chairperson Historic

Preservation Officer