



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	06/10/2025		
AGENDA SUBJECT:	Consider approval of Change Order No.1 to TxCDBG CDV23-0133 with ML Contracting, increasing the contract amount by \$86,401.75 for additional street reconstruction work on Second Street.		
PREPARED BY:	Jim Holder	DATE SUBMITTED:	06,/04/2025
EXHIBITS:	Texas Department of Agriculture Construction Contract Change Order No.1 (Form A505)		
BUDGETARY IMPACT:	Required Expenditure:		\$00
	Amount Budgeted:		\$00
	Appropriation Required:		\$00.00
CITY ADMINISTRATOR APPROVAL:	<p>Because the project came in under budget, there are additional funds that can be spent in the area of the original scope of work, as long as the area has already been environmentally cleared. We have identified additional paving along Second Street that should qualify. Since the change order for additional work, in the amount of \$86,401.75 exceeds the \$50,000.00 threshold, City Council action is required.</p> <p>Please note that costs are covered by remaining grant funds and the committed local match – no additional local funds are needed at this time. If field change orders are encountered during construction, the additional scope of work along Second Street can be reduced as needed to ensure that the total construction change order does not exceed the 25% maximum allowed.</p>		
<p>City staff recommends approval of Change Order No. 1</p>			



Construction Contract Change Order

A505

Grant Recipient: City of Glen Rose Select: City County
 Contract No.: CDV23-0133 Change Order No.: 1 Region: NCTCOG

Contractor:

ML Contracting, Inc.
 126 Lanark Dr. Ste E
 San Antonio, Texas 78218

Engineer:

Freeman-Millican, Inc.
 12225 Greenville Ave. #125
 Dallas, Texas 75243

Select Change Order Type(s): Change to Existing Line Items New Items Requested Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
P.3	Sawcut Existing Pavement	125	324	L.F.	\$3.25	199	\$646.75	-
P.4	Scarify & Remove Ex. Pavement	103	226	C.Y.	\$125.00	123	\$15,375.00	-
P.5	2" HMAC Driving Surfave	205	449	TON	\$270.00	244	\$65,880.00	-
P.12	Traffic Control	1	2	L.S.	\$4,500.00	1	\$4,500.00	-

Contract Change Sub-Total: **\$86,401.75**

Justification for Change

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please attach TxCDBG contract Performance Statement modification request with this Change Order.			
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearancés still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Change Order Summary

Original Contract Price:	<input type="text" value="\$352,153.75"/>	Original Contract End Date:	<input type="text"/>
Net Previous Change Order(s):	<input type="text" value="\$0.00"/>	Net change of previous Change Orders (days):	<input type="text"/>
This Net Change Order:	<input type="text" value="\$86,401.75"/>	Increase/Decrease of this Change Order (days):	<input type="text"/>
New Contract Price:	<input type="text" value="\$438,555.50"/>	Change Order Contract End Date	<input type="text"/>
Cumulative % Change:	<input type="text" value="24.535%"/>		

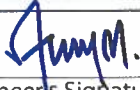
NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%.

Grant Recipient Approval (REQUIRED)

This change order is greater than \$50,000, by signing, the above signature represents evidence that approval from the governing body has been obtained by the City. See Local Govt. C., §252.048 [city] or §262.031 [county].

<input type="text"/>	<input type="text"/>
Authorized Signature	Date
<input type="text"/>	
Authorized Signatory's Name and Title	

Engineer's Recommendation

	<input type="text" value="6/2/2025"/>
Engineer's Signature	Date
<input type="text" value="Victory Acuy, P.E."/>	
Engineer's Name	

Contractor's Authorization

<input type="text"/>	<input type="text"/>
Contractor's Signature	Date
<input type="text"/>	
Contractor's Name and Title	

To receive an email copy of the TDA response, provide contact information below

Name	Email	+
<input type="text"/>	<input type="text"/>	-

For TDA office use only

This Net Change Order:	<input type="text" value="\$86,401.75"/>	Increase/decrease of this Change Order (days):	<input type="text"/>
Net Change Order Approved:	<input type="text"/>	Increase/decrease of this Change Order Approved:	<input type="text"/>
Approved Contract Amount:	<input type="text"/>	Approved Contract Time:	<input type="text"/>

Notes:

<input type="text"/>	<input type="text"/>
Contract Specialist Signature	Date

Director Signature (optional)	Date