



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	11/10/2025		
<b>AGENDA SUBJECT:</b>	Board of Adjustment – Discussion and possible action by the Board of Adjustment at the request of Teresa McGee, Texas Surveying & Engineering, Inc, on behalf of owner White Rock Homes and Design LLC, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-2 (Two-Four Family District) located on <i>Acres: 0.387, Tract: C7-11, Abst: A136, A136 MILAM CO SCH LD, TRACT C7-11</i> also known as 1113 Wren St; Proposed Lot 2, Block 100. <ul style="list-style-type: none"> <li>• Variance request from the minimum lot area from 6,600 sq ft to 5,618 sq ft</li> <li>• Variance request from the minimum front lot width from 60' to 45'</li> </ul>		
<b>PREPARED BY:</b>	Building/Planning/Code Enforcement Assistant Holthe	<b>DATE SUBMITTED:</b>	9/22/25
<b>EXHIBITS:</b>	1. BOA Hearing Application 2. Property Notification Letter 3. 200' Surrounding Property map 4. R-2 Area Regulations		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	<ul style="list-style-type: none"> <li>• 9/22/2025 – BOA Hearing Application was received</li> <li>• 10/25/2025 - Notice of Public Hearing was posted in the local newspaper</li> <li>• 10/20/2025 – 16 Property owner letters were sent representing 15 properties</li> </ul> <p>07 Letters have been confirmed as received            09 Letters unconfirmed as received            00 Letters were returned            02 Favorable response has been returned            00 Opposition response has been returned</p>		
<b>RECOMMENDED ACTION:</b>	Move to approve or deny as presented.		