




CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	1/10/2023		
AGENDA SUBJECT:	Discussion, consideration, and possible action to execute a task order for the City Communication Plan		
PREPARED BY:	Councilwoman Demetra Conrad	DATE SUBMITTED:	1/03/2023
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
<p>SUMMARY:</p> <p>During the 7/26/2022 City Council meeting, Council approved to budget for and hire Peleton Land Solutions to execute the following activities in addition to the Comprehensive Plan:</p> <ul style="list-style-type: none"> Impact Fees (Utility and Roadway) - \$150,000 – Roadway, drainage, water, wastewater Capital Improvement Plan - \$50,000 Parkland Dedication and Development Requirements - \$12,000 Communications Plan - \$16,000 <p>After speaking with Abra, both timing and conditions are appropriate to begin the work for the Communications Plan. She confirmed that it is not only feasible to begin this work before completing the Comprehensive Plan but also recommended we begin now.</p> <p>The first step is to execute a task order for the City Communication Plan. Abra is scheduled to attend the February City Council Meeting and can engage us in the next steps at that time.</p>			
<p>RECOMMENDED ACTION:</p> <p>Approve the execution of a task order for the City Communication Plan with Peleton Land Solutions.</p>			