1/13/26 Date Received (staff use only) City of Glen Rose Development Services Dept. (254) 897-2272 ext. 109

Deliver to completed application and requirements to Historic Preservation Commission – Development Services Department
100 NE Barnard Street Glen Rose, TX 76042 (254) 897-2272 ext. 109

Please refer to the city website at www.glenrosetexas.org or call the Development Services Department for a schedule of the Historic Preservation Commission meetings.

HISTORIC PRESERVATION COMMISSION (HPC)

CERTIFICATE OF APPROPRIATENESS APPLICATION

The completed package must be delivered no later than three (3) weeks prior to the next scheduled HPC meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner	Applicant / Tenant / Owner's Representative
Name: Chalk Mountain Group	Name: Heather Bienko
Address:	Address:
Phone: 214-914-5330	Phone: 214-914-5330
Emai: jandhbienko@	Emai:

Property Address: 804 NE Barnard	Legal Description:
Present Use: Short Term Rental	Built Circa:
Proposed Use: Short Term Rental	Current Zoning:

Architect or Contractor Name: JRC Signs

Contractor Phone Number:

Contractor Address:

Proposed Work / Design Description: Short term rental sign on post in front yard

Attachments:

- ☐ Scale Drawings with Dimensions
- ☐ Material Samples
- ☐ Rendering of Signage
- ☐ Historic Photos
- ☐ Current Photos
- ☐ Proposed Photos

I hereby certify that this information is correct to the best of my knowledge and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature: Heather Bienko Applicant's Signature: Heather Bienko

☐ Approved ☐ Denied ☐ Conditions:

Preservation Commission Chair Preservation Commission Officer City Building Official

THIS IS NOT A BUILDING PERMIT AUTHORIZING AND CONSTRUCTION OR REMODELING. CONTACT THE DEVELOPMENT SERVICES DEPARTMENT PRIOR TO THE START OF ANY WORK. THIS COA BECOME NULL AND VOID IF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

FOR STAFF / HPC MEMBERS USE ONLY

HISTORIC PRESERVATION COMMISSION (HPC)

CERTIFICATE OF APPROPRIATENESS CHECKLIST

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Historic Preservation Commission, in order to consider the application as complete and filed.

Checklist Item	Comments
Applicant informed request must meet City Building Code/Ordinances	yes
Historic Preservation Officer review/approval (unless waived by city)	yes
Complete Certificate of Appropriateness Application	yes
Detailed description of all proposed activities	yes
Photographs of the property and areas of alteration provided	yes
Scaled drawing illustrating all proposed activities, including: • Building elevations showing the proposed change • Exterior building material(s) description • Material samples • Site plan • Architectural drawings • List of proposed colors and color numbers, chosen from the HPC approved colors	yes
Authorization to represent the property owner, if the applicant is not the owner	yes
Applications for signs must include a City Sign Permit Application and diagram of the sign with dimensions	yes

Proof Review

4 Color