



Board: Downtown Development Authority
Agenda Date: May 26, 2026
Presenter: Patricia West

Staff Report

Agenda Item Title:

"The Depot" Engineering Proposal

Background:

West met with Dynamic Designs in May to talk through the vision of "The Depot" project and together they did a site visit. Enclosed is their proposal for Engineering Plan.

The DDA budgeted the following for 2026-2027 fiscal year:

- Engineering & Architect Fees: \$7500
- Capital Outlay for "The Depot": \$70,000

Since the budget was finalized, we also received \$21,900 from the MACC Grant. Our current fund balance sits at around ~\$390,000.

Professional Services are exempt from the competitive bidding process per the City of Gladstone's Purchasing & Bidding policy.

Fiscal Effect:

\$6300 - \$10,500

Supporting Documentation:

Dynamic Designs Engineering Proposal

Recommendation:

Motion to authorize the DDA Director to enter into an agreement with Dynamic Design Group, Inc. for professional design and engineering services related to preliminary planning efforts for "The Depot" community gathering space project located at 701 Delta Ave, as outlined in the proposal dated May 22, 2026, in an estimated amount not to exceed \$10,500.