

AGREEMENT NO.	260343
PROJECT NO.	260343
WORK ORDER NO.	01

EXHIBIT "A"
WORK ORDER

This Work Order is an exhibit to that Professional Services Agreement by and between Coleman Engineering Company and the City of Gladstone dated October 13, 2026. This Work Order shall not be approved by Coleman without an applicable Professional Services Agreement.

PROJECT: Lead Service Line Replacement (DWSRF)

SERVICES:

CEC will perform engineering design, bidding and construction phase services for the above referenced project. We have included the following tasks as part of these services:

- Complete Federal National Environmental Protection Act Review of the project, including State Historic Preservation Office review.
- Engineering design includes preparation of construction documents for lead service line replacement on both the public and private side of the customer's curb box, as required, as well as applying for any necessary permits. It is assumed that no wetland permit will be needed and that wetland delineation will not be necessary.
- Bidding includes CEC leading a public bidding process using the Engineering Joint Contract Document Committee (EJCDC) documents that CEC typically uses for bidding City of Gladstone projects.
- CEC will mail an easement to each homeowner scheduled for service line replacement.
- Construction phase services include a Resident Project Representative to provide oversight and inspection services, as well as lead the process for Contractor pay applications, change orders, RFIs, shop drawing review and other contracting paperwork. CEC will also provide quality control testing services for the City for earthwork, gravel, concrete and asphalt construction materials, as needed.
- During construction, the CEC representative will work with the Contractor and City to schedule service line replacement with the homeowners. As this work generally requires access inside homes during normal working hours, this will require CEC meeting with homeowners on an ongoing basis to schedule this work.
- After completion of construction, CEC will provide service cards for each service completed, as well as update the City's existing GIS database.
- CEC will track all materials incorporated into the project for compliance with Build America Buy America requirements. This new standard requires that all materials incorporated into the project are made in the United States.

ASSUMPTIONS:

- Hydraulic modeling will not be required by EGLE for any permitting.
- Postage cost for mailing easements or corresponding with homeowners is not included.
- This proposal assumes that individual plumbing permits will not be needed at each service. If individual plumbing permits are needed, we will incorporate this work as part of the contractor's scope.
- This proposal assumes that On-Site Archaeological Monitoring is not required during this project.

SCHEDULE:

- CEC anticipates beginning work after receiving a signed Work Order. It is our understanding the project will be bid in the spring of 2027 with construction beginning in the fall of 2027, after a loan closing has been completed. Given the number of service lines being proposed as part of this project, we anticipate construction to continue throughout the majority of the 2028 and 2029 construction seasons.

FEES: Services will be completed for a not to exceed fee of \$462,000 for the scope of work as described above.

The services will be invoiced on a time and materials basis using our current standard fee schedule(s) and the estimate of cost is based on our current understanding of the project requirements and the level of effort needed to complete the services. If the scope of services and the associated assumptions or conditions of our estimate change, the not to exceed fee will be increased accordingly.

SPECIAL TERMS AND CONDITIONS:

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved by the parties hereto, and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement. The persons signing below have authority to sign on behalf of the party.

Requested By:
CITY OF GLADSTONE

Accepted By:
COLEMAN ENGINEERING COMPANY

_____	_____
By: _____	By: <u>Scott Nowack, P.E.</u>
Title: _____	Title: <u>Principal</u>
Date: _____	Date: _____