



Board:	City Commission
Agenda	10/26/2026
Date:	
Department:	City Manager
Presenter:	Rob Spreitzer

Staff Report

Agenda Item Title:

Submit a letter of intent (LOI) to the Michigan Office of Rural Prosperity (ORP) for grant funding that would be used for engineering improvements to the Gladstone City Hall building.

Background:

A facility study for the Gladstone City Hall was last done in 2010 by OHM. Some of the items in the study have been addressed such as new boilers and AC units. The roof was replaced in 2016 however the roof remains a problem due to it being flat and still leaks along the roof drains causing further water damage to the interior of City Hall. We would like a new facility study to be completed that includes engineering for a sloped roof with better drainage. Other items to be addressed would be plumbing, electrical, tuck pointing and elevator design, etc. Letter of Intent due date is November 2, 2026. Applicants located in the UP will be awarded 2 bonus points in the scoring criteria.

Fiscal Effect:

Funding would not be announced until April of 2027. The grant would be 20% matched by the city. I checked with an engineering firm for an estimated cost of the study and was told about \$15,000. I plan to ask for \$20,000 to be safe and could put \$4,000 into next year's budget for the match.

Supporting Documentation:

See 2027 Rural Development Fund Guidelines

Recommendation:

Make motion to approve the City Manager to submit a Letter of intent to the Michigan Office of Rural Prosperity for grant funding