



**Board:** City Commission  
**Agenda Date:** 11-24-2025  
**Department:** Human Resources  
**Presenter:** Kim Berry

## Staff Report

### Agenda Item Title:

MERS Health Care Savings Program to Close Divisions

### Background:

Due to changes in the City of Gladstone Union Groups, IRS Rule changes and MERS audit resulted in the need to modify some of the Participation Agreements with MERS

Closing the following divisions:

300796 Electric Dept Supervisors

301207 Wastewater Supervisors after 09/21/1986

301574 Eligible Retirees Option 2 Buyout

301030 All Full Time DPW hired 11/28/2006-08/01/2008

301350 Public Safety pre-April 2010 and retired after April 2017

A letter of request to MERS must be sent and the signed board minutes approving the closures is required. There is not a MERS form or agreement to close divisions.

### Fiscal Effect:

None to the city

### Supporting Documentation:

Letter of request to MERS to close the Divisions

### Recommendation:

Motion to authorize the closure of the following Divisions with MERS and Manager Buckman to sign the letter requesting MERS close the Divisions:

300796 Electric Dept Supervisors

301207 Wastewater Supervisors after 09/21/1986

301574 Eligible Retirees Option 2 Buyout

301030 All Full Time DPW hired 11/28/2006-08/01/2008

301350 Public Safety pre-April 2010 and retired after April 2017



**CITY OF GLADSTONE, MICHIGAN**

CITY HALL, 1100 DELTA AVENUE

GLADSTONE, MI 49837

PHONE: 906-428-2311

FAX: 906-428-3122

www.gladstonemi.gov

*"Year Round Playground"*

November 24, 2025

Municipal Employees' Retirement System of Michigan

Ms. Stephanie Kazmierski

1134 Municipal Way

Lansing, MI. 48917

skazmierski@mersofmich.com

Subject: Request for Closure of Specified MERS Divisions

Dear Ms. Kazmierski:

On behalf of the City of Gladstone, I am formally requesting the closure of the following MERS divisions. These divisions are no longer active and should be closed effective November 24, 2025 as approved by the enclosed meeting minutes of the Gladstone City Commission:

1. Division 300796 – Electric Department Supervisors
2. Division 301207 – Wastewater Supervisors (after 09/21/1986)
3. Division 301574 – Eligible Retirees Option 2 Buyout
4. Division 301030 – All Full-Time DPW Employees Hired 11/28/2006–08/01/2008
5. Division 301350 – Public Safety (pre-April 2010 and retired after April 2017)

Please update your records accordingly and provide written confirmation once these closures have been completed. If additional documentation or authorization is required to finalize this request, please advise us at your earliest convenience.

Thank you for your attention and assistance in ensuring the accuracy of our retirement plan records. We appreciate your cooperation.

Sincerely,

Eric Buckman  
Gladstone City Manager

 A WPPI Energy community

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