City of Gladstone 2024-25 Annual Budget

3/12/2024



General Government Budget Review 2024/2025

<u>Description</u> <u>Income</u> <u>Expenses</u>

Administrative fees	\$ 449,307
Franchise Fees/Licenses	\$ 89,600
Grants	\$ -
Misc./Penalty/Reimbursements	\$ 77,200
Code Enforcement/Zoning	\$ 34,450
Transfer from Dr. Mary Cretens	\$ 49,900
Total Income	\$ 700,457

Income-Expense	\$ (416,142)
Total Expenses	\$ 1,116,599
Total Income	\$ 700,457

Net Cost of City Hall	\$ 416,142
2020 Census	5,257
Cost/Resident	\$ 79.16
Taxes & Revenue Sharing	\$ 2,539,095
% Taxes/Revenue Sharing	16.4%

Capital Projects:

News or Notes: 2024 Elections

Northshore

Update Property Maintenance Code

Flex Zoning

City Commission	\$ 129,389
City Manager	\$ 155,205
Office Clerk	\$ 93,927
City Clerk	\$ 167,729
Board of Review	\$ 2,953
City Treasurer	\$ 164,468
City Assessor	\$ 71,760
Elections	\$ 44,320
City Hall	\$ 32,914
Computer Copier	\$ -
Debt Service	\$ 50,000
Community Development	\$ 203,934
Total Expenses	\$ 1,116,599



Public Safety Budget Review 2024/2025

<u>Description</u> <u>Income</u> <u>Expenses</u>

438,847

Total Income	\$ 655,453
K-9 Donations	\$ 1,500
Transfer from K-9 Fund	\$ 9,875
Fire Calls	\$ 2,000
School Officer	\$ 57,200
Parking Violations	\$ 300
PBT Fees	\$ -
Transfer from Olson Trust	\$ 10,500
Rampart Rent	\$ 4,000
SOR Fees	\$ 600
Grants/Rev Sharing	\$ 5,246
Act 33 PS Millage	\$ 564,232

Total Income	\$ 655,453
Total Expenses	\$ 2,117,216
Income-Expense	\$ (1,461,763)

Net Cost of Public Safety	\$ 1,461,763
2020 Census	5,257
Cost/Resident	\$ 278.06
Taxes/Revenue Sharing	\$ 2,539,095
% Taxes/Revenue Sharing	57.6%

Total Expenses	\$ 2,117,216		
Fire Department	\$ 275,597	\$	220,597
K-9 Program	\$ 9,875		
Police Department	\$ 1,831,744	\$:	1,801,744



<u>Capital Projects:</u> New Body Cameras

New Computer

News or Notes: Hire School Laison Officer

Restart Fire Truck Fund

Restart Car Fund Fully Fund Upset

Public Safety Special Assessment-Millage = 4.5 Mills

Public Works Budget Review 2024/2025

Description	Income
	The second secon

\$ 28,981
\$ 17,000
\$ 1,000
\$ 250,000
\$ 500
\$ 10,000
\$ 31,000
\$ 20,000
\$ 2,500
\$ -
\$ 8,000
\$ 87,300
\$ 456,281
\$ \$ \$ \$ \$ \$ \$ \$

Income-Expense	\$ (134,482)
Total Expenses	\$ 590,763
Total Income	\$ 456,281

Net Cost of Public Works	\$ 134,482
2020 Census	5,257
Cost/Resident	\$ 25.58
Taxes/Revenue Sharing	\$ 2,539,095
% Taxes/Revenue Sharing	5.3%

Capital Projects: Roof on Chapel

Boulevard Trees and Stump Removal

Cemetery Pickup Truck

News or Notes: DPW Building Site Selection + Architect

Forestry	\$ 50,391
DPW Administration	\$ 146,171
Alley Maintenance	\$ 28,980
Grounds Maintenance	\$ 24,564
Equipment Pool	\$ 218,847
Fernwood Cemetery	\$ 121,810
Total Expenses	\$ 590,763



Recreation Budget Review 2024/2025

<u>Description</u>	Income
Beautification DDA	\$ 5,000
Grants	\$ 10,000
Beach House Rental + Conc.	\$ 800
Pavilion & Gazebo Rental	\$ 4,900
Sports Park Tickets	\$ 45,000
Sports Park Concession	\$ 15,000
Sports Park Building Rental	\$ 5,500
Bayshore Ballfield	\$ 1,100
Rec. Programs	\$ 600
Campground	\$ 194,500
Misc.	\$ -
Snack Shack	\$ 12,000
Sports Park Ball Fields	\$ -
Donations for Projects	\$ 15,300
Dr. Mary Cretens	\$ 83,700
Total Income	\$ 393,400
Total Income	\$ 393,400
Total Expenses	\$ 657,430

Net Cost of Recreation	\$ 264,030
2020 Census	5,257
Cost/Resident	\$ 50.22
Taxes/Revenue Sharing	\$ 2,539,095
% Taxes/Revenue Sharing	10.4%

Capital Projects: Office Chairs

Income-Expense

Park Trees and Stump Removal New Mower and Bagger Pond Pump Repair Rebuild Snow Gun Pram Shack

(264,030)

News or Notes: Hire Recreation Director

Total Expenses	\$ 657,430
Rec. Programs	\$ 28,425
Sports Park	\$ 126,550
Campground	\$ 84,013
Ice Rink	\$ -
Other Rec. Facilities	\$ 42,105
Beach	\$ 45,405
Parks	\$ 96,912
Beautification	\$ 15,000
Recreation Admin.	\$ 219,020



24/25 General Fund Summary

	Income	Expense	Net Expense
General Gov.	\$ 700,457	\$ 1,116,599	\$ 416,142
Public Safety	\$ 655,453	\$ 2,117,216	\$ 1,461,763
Recreation	\$ 393,400	\$ 657,430	\$ 264,030
DPW	\$ 456,281	\$ 590,763	\$ 134,482
Total	\$ 2,205,591	\$ 4,482,008	\$ 2,276,417

Taxes & PILT's	\$ 1,814,142
Revenue Sharing	\$ 724,953
	\$ 2,539,095

Taxes & Revenue Sharing	\$ 2,539,095
Net General Fund Expense	\$ 2,276,417
Net Funds to Fund Balance	\$ 262,678
	10.3%

3/31/23 Audited Fund Balance	\$ 222,620
3/31/24 Projected Fund Balance	\$ 270,580
3/31/25 Requested Fund Balance	\$ 533,258

Required Fund Balance Minimum	\$ 896,401.60
Required Fund Balance Maximum	\$ 1,120,502
Target Fund Balance as per Policy	\$ 1,008,452



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Revised as per 2/29/24 Budget Workshop

Major Street Budget Review 2024/2025

Description	Income

Transfer from Fund Balance Total Income	\$ 83,806 751,30 6
Interest Income	\$ 4,500
Penalty Income	\$ 1,000
Winter Maint Payment	\$ 7,000
Build Michigan Roads	\$ 11,000
Act 51 Funds	\$ 644,000
Grants	\$ -
Special Assessment	\$ -

Total Income	\$ 751,306
Total Expenses	\$ 751,306
Income-Expense	\$ -

Capital Projects: Chip Seal

1/2 AMZ Patching Machine
News or Notes: Transfer \$83,806 from Fund Balance

Transfer \$150,000 to Local Streets
Transfer \$23,006 To Pay Elec. Loan

3/31/23 Audited Fund Balance	\$ 433,139
3/31/24 Projected Fund Balance	\$ 327,818
3/31/25 Requested Fund Balance	\$ 244,012

Expenses

Total Expenses	\$ 751,306
Administration	274,639
Sweeping/Flushing	26,314
Winter Maint.	163,197
Traffic Control	18,988
Storm Sewers	21,421
Surface Maintenance	144,988
Non-Motorized	2,774
Re-Construction	98,985



Revised 2-29-24

Local Street Budget Review 2024/2025

Description	Income

Special Assessment -Int./Penalty	\$ 3,000
Grants	\$ _
Act 51 Funds	\$ 241,000
Build Michigan Roads	\$ 4,000
Winter Maint. Payment	\$ 5,700
Metro Act 48 Funds	\$ 28,595
Permit Fees	\$ 500
Penalty Income	\$ 1,500
Interest Income	\$ 1,300
Misc.	\$ 7,433
Transfer from Major Street	\$ 150,000
Transfer from Fund Balance	\$ 35,660
Total Income	\$ 478,688

Total Expenses	\$ 478,6	88
Income-Expense	\$	-

Capital Projects: Chip Seal

Crack Seal

1/2 AMZ Patching Machine

News or Notes: Transfer \$35,660 from Fund Balance

\$150,000 Transfer from Major St. Transfer \$19,899 to Pay Elec. Loan

3/31/23 Audited Fund Balance	\$ 94,733
3/31/24 Projected Fund Balance	\$ 135,865
3/31/25 Requested Fund Balance	\$ 102,045

Expenses

Total Expenses	\$ 478,688
Administration	74,522
Sweeping/Flushing	39,029
Winter Maint.	110,748
Traffic Control	3,264
Storm Sewers	23,644
Surface Maintenance	215,277
Non-Motorized	2,604
Re-Construction	9,600



Revised 2-29-24

Dr. Mary Cretens Budget Review 2024/2025

<u>Description</u> <u>Income</u>

Total Income	\$	220,900
Transfer from Fund Balance	\$	49,900
Interest Income	Ś	13,000
Annual Contribution	\$	158,000

Income-Expense	\$ -
Total Expenses	\$ 220,900
Total Income	\$ 220,900

<u>Capital Projects:</u> Chapel Roof, 1/2 Pickup Truck, Park Mower

Chip Seal Park Path

News or Notes: Summer Concerts, extra Trees and Stumps

3/31/23 Audited Fund Balance	\$ 466,212
3/31/24 Projected Fund Balance	\$ 407,352
3/31/25 Requested Fund Balance	\$ 344,884

Committed Fund Balances	
Boardwalk	\$ 100,000
City Hall Renovations	\$ 35,000
Total	\$ 135,000

4th of July	\$ 40,000
Improvements to City	\$ 21,400
Cemetery and Rec.	\$ 13,000
Cemetery Improvements	\$ 66,800
Playgrounds	\$ 62,300
Fishing Piers	\$ 17,400
Total Expenses	\$ 220,900



Economic Development Budget Review 2024/2025

Description Income me \$ 5,000

Total Income	\$ 12,700
Transfer from Fund Balance	\$ 7,700
Land Sales	\$ -
Interest Income	\$ 5,000

Total Income	\$ 12,700
Total Expenses	\$ 12,700
Income-Expense	\$

Capital Projects: Advertise and Promote

News or Notes: Possible Land Sale

3/31/23 Audited Fund Balance	\$ 50,689
3/31/24 Projected Fund Balance	\$ 63,395
3/31/25 Requested Fund Balance	\$ 55,695

Administration	5,700
Economic Development	7,000
Total Expenses	\$ 12,700



DDA Budget Review 2024/2025

Description	<u>Income</u>

Annual Capture	\$	386,477
Grants & Donations	\$	4,060
Façade Owner Match	Ş	25,000
Interest Income	\$	5,500
Farmers Market	\$	5,825
Transfer from Fund Balance	\$	78,812
Total Income	\$	505,674

Total Income	\$ 505,674
Total Expenses	\$ 505,674
Income-Expense	\$ -

Capital Projects: Façade Grant is Back

News or Notes: North Shore Development Money

3/31/23 Audited Fund Balance	\$ 154,173
3/31/24 Projected Fund Balance	\$ 186,335
3/31/25 Requested Fund Balance	\$ 107,523

Total Expenses	\$ 505,674
Interest on Loans	17,654
North Shore Loan	43,592
9th Street Bond	227,000
North Shore	84,500
Farmers Market	12,800
Christmas Celebration	5,500
Façade Grant Program	50,000
Administration	64,628



Debt Service Budget Review 2024/2025

<u>Description</u> <u>Income</u>

Total Income	\$ 377,877
Interest Income	\$ 10,000
Penalty Income	\$ -
9th St. Special Assessment	\$ 33,877
Water Contribution	\$ 18,000
Wastewater Contribution	\$ 25,000
DDA Contribution	\$ 227,000
Local Street Contribution	\$ 9,600
Major Street Contribution	\$ 29,400
General Fund Contribution	\$ 25,000

Total Income	\$ 377,877
Total Expenses	\$ 377,877
Income-Expense	\$ -

<u>Capital Projects:</u> 9th Street Dept Service

3/31/23 Audited Fund Balance	\$ 558,185
3/31/24 Projected Fund Balance	\$ 586,159
3/31/25 Requested Fund Balance	\$ 600,836

Total Expenses	\$ 377,877
Transfer to Fund Balance	\$ 14,677
9th St. Project Bond Payment	\$ 275,000
9th St. Project Interest	\$ 87,100
Administration	\$ 1,100



Solid Waste Budget Review 2024/2025

<u>Description</u> <u>Income</u>

Total Income	\$ 566,485
Misc.	\$ 200
Interest Income	\$ 7,500
Penalty Income	\$ 4,000
Loader Loan	\$ 13,500
Sale of Carts	\$ 400
Compost Revenue	\$ 188,035
Garbage Collection Fees	\$ 352,850

566,485

Capital Projects: 1/2 Pickup Truck

News or Notes: Transfer to Fund Balance = \$62,452

3/31/23 Audited Fund Balance	\$ 452,235
3/31/24 Projected Fund Balance	\$ 547,127
3/31/25 Requested Fund Balance	\$ 609,579

Composting	\$ 37,919
City Cleanup	\$ 13,075
Garbage Collection	\$ 243,639
Administration	\$ 219,791
Meter Reading & Billing	\$ 11,265
Vehicle Expense	\$ 40,796
Total Expenses	\$ 566,485



Electric Fund Budget Review 2024/2025

Description	Income

Sales to Customers	\$ 4,764,542
Consumer Services/Reconnect	\$ 3,000
DPW Truck Loan	\$ 31,500
DPW Sweeper Loan	\$ 22,600
Door Hanger/Penalty Income	\$ 55,000
Interest Income	\$ 75,000
Rental/Investment Income	\$ 126,331
Misc.	\$ 2,000
Transfer from Fund Balance	\$ 458,077
Total Income	\$ 5,538,050

Total Income	\$ 5,538,050
Total Expenses	\$ 5,538,050
Income-Expense	\$ -

Capital Projects: New Meters, Line Trimming, New Poles,

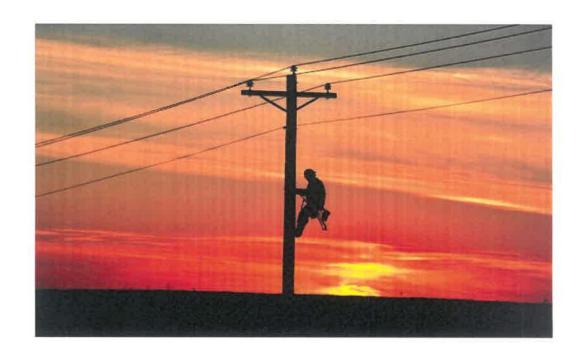
Substation SCADA & lighting, In-service testing, Garage Doors, BSA Inventory

News or Notes: Rate increase as per Rate Study
Cost of Energy up 15.7%

2 Lineman in School

3/31/23 Audited Fund Balance	\$ 3,592,779
3/31/24 Projected Fund Balance	\$ 3,840,736
3/31/25 Requested Fund Balance	\$ 3,382,659

Street Lighting	\$ 117,920
Administrative	\$ 1,184,668
Safety	\$ 90,265
Meter Reading & Billing	\$ 263,800
Consumer Services	\$ 74,300
WPPI Community Services	\$ 14,631
New Construction	\$ 17,865
Line Maintenance	\$ 646,820
Meter Maintenance	\$ 11,375
Energy & Substation	\$ 3,010,731
Energy Optimization	\$ 15,000
Building & Grounds	\$ 51,925
Vehicle Expense	\$ 38,750
Total Expenses	\$ 5,538,050



Wastewater Fund Budget Review 2024/2025

Description	Income
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\$	
٦,	268,406
\$	6,000
\$	14,000
\$	25,000
\$	7,500
\$	4,188,200
\$	6,246,838
	\$ \$

Total Income	\$ 6,246,838
Total Expenses	\$ 6,246,838
Income-Expense	\$ -

<u>Capital Projects:</u> Plant Improvements, East End Lift Station Rebuild Vactor Truck

News or Notes: Rate increase as per Rate Study
Plant Constuction Finished!?
Transfer to Fund Balance = \$26,375

3/31/23 Audited Fund Balance	\$ 1,636,397
3/31/24 Projected Fund Balance	\$ 2,052,288
3/31/25 Requested Fund Balance	\$ 2,078,663

	_	
Solids Handling	\$	16,338
New Line Construction	\$	=
Masonville Sewer	\$	93,249
Administrative	\$	1,325,967
Safety	\$	13,434
Meter Reading & Billing	\$	42,843
Consumer Services	\$	12,449
Line Maintenance	\$	13,039
Meter Maintenance	\$	21,737
Plant O & M	\$	170,737
Lab	\$	76,857
Lift Stations	\$	63,826
Building & Grounds	\$	34,901
Plant Improvements	\$	4,230,734
Vehicle Expense	\$	92,277
Consent Order	\$	38,450
Total Expenses	\$	6,246,838



Water Fund Budget Review 2024/2025

<u>Description</u> <u>Income</u>

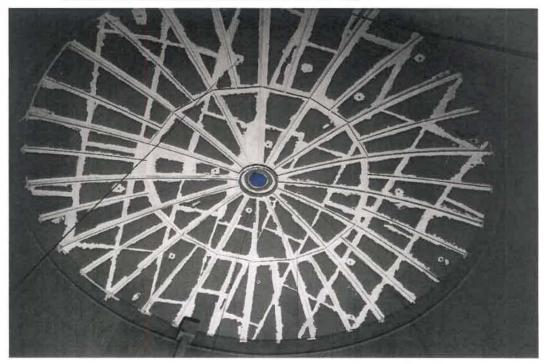
Sales to Customers	\$ 988,750
Fire Protection	\$ 57,400
Consumer Services/Tap Fees	\$ 6,000
Penalty Income	\$ 7,500
Interest Income	\$ 12,500
Misc.	\$ 10,400
Grants	\$ -
Transfer From Fund Balance	\$ 234,116
Total Income	\$ 1,316,666
Total Income	\$ 1,316,666
Total Expenses	\$ 1,316,666
Income-Expense	\$ -

<u>Capital Projects:</u> 14th-12th Water Project New Meters

News or Notes: Rate Increase as per Study

3/31/23 Audited Fund Balance	\$ 1,141,428
3/31/24 Projected Fund Balance	\$ 795,528
3/31/25 Requested Fund Balance	\$ 561,412

Total Expenses	\$ 1,316,666
Vehicle Expense	\$ 6,335
Plant Improvements	\$ 8,500
Building & Grounds	\$ 19,900
Hydrant Maintenance	\$ 3,248
Lab	\$ 124,000
Plant O & M	\$ 151,605
Meter Maintenance	\$ 17,791
Reservoir & Elevated Tanks	\$ 15,886
Line Maintenance	\$ 9,470
Consumer Services	\$ 50,753
Meter Reading & Billing	\$ 43,331
Safety	\$ 6,026
Administrative	\$ 441,821
New Line Construction	\$ 418,000



Harbor Budget Review 2024/2025

Description

Income

Launch Permits	\$ 4,700
Grants	\$ -
Seasonal Dockage	\$ 65,000
Transient Dockage	\$ 4,600
Gas and Oil Sales	\$ 12,500
Interest on Investment	\$ 5,000
Misc.	\$ 400
Total Income	\$ 92,200

Total Expenses Income-Expense	\$ 92,200
Total Income	\$ 92,200

Capital Projects:

News or Notes: \$35,384 Transferred to Fund Balance
Applying for Harbor Phase II Grant

3/31/23 Audited Fund Balance	\$ 186,959
3/31/24 Projected Fund Balance	\$ 214,376
3/31/25 Requested Fund Balance	\$ 249,760

Administration	56,816
Transfer to Fund Balance	35,384
Total Expenses	\$ 92,200



Cemetery Perpetual Care Budget Review 2024/2025

<u>Description</u> <u>Income</u>

Total Income	\$ 4,200
Interest Income	\$ 2,000
Perpetual Care Revenue	\$ 2,200

Total Income	\$ 4,200
Total Expenses	\$ 4,200
Income-Expense	\$ -

Capital Projects:

News or Notes: continuing forever : everlasting.

occurring continually : constant.

Perpetually

3/31/23 Audited Fund Balance	\$ 274,634
3/31/24 Projected Fund Balance	\$ 276,826
3/31/25 Requested Fund Balance	\$ 279,016

Total Expenses	\$ 4,200
Audit Fees	\$ 10
Transfer to Fund Balance	\$ 2,190
Transfer to General Fund	\$ 2,000



Mapleridge Township Budget Review 2024/2025

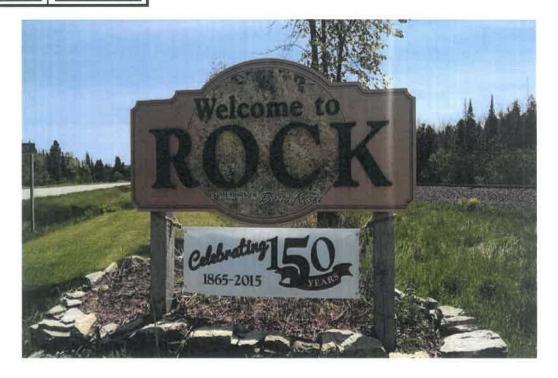
<u>Description</u>	<u>Income</u>	
Water Charge	\$	64,000
Revenue	\$	13,000
Reconnect/Penalty Income	\$	1,753
Total Income	\$	78,753
Total Income	\$	78,753
Total Expenses	\$	78,753
Income-Expense	\$	-

Administration		78,753
Total Expenses	Ś	78,753

Expenses

Capital Projects:

News or Notes: Raise Our Fee?



Retirement System Budget Review 2024/2025

<u>Description</u> <u>Income</u> <u>Expenses</u>

Interest from Investments	\$ 14,000	
Transfer From General Fund	\$ 25,000	\$ 50,000
Transfer From Major Street Fund	\$ 31,494	\$ 30,435
Transfer From Local Street Fund	\$ 30,435	\$ 31,494
Transfer From Water Fund	\$ -	\$ 125,929

Total income	Ś	100,929
Transfer From Solid Waiste Fund	\$	-
Transfer From Water Fund	>	7.

Income-Expense	\$ -
Total Expenses	\$ 100,929
Total Income	\$ 100,929

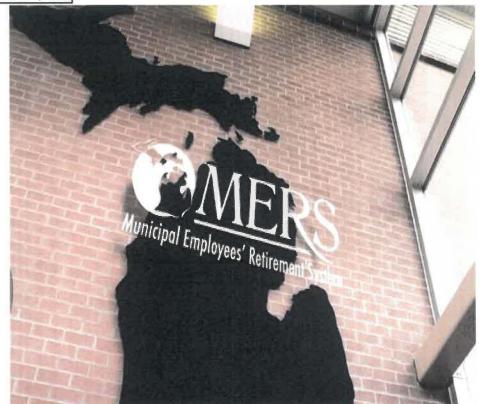
Capital Projects:

News or Notes: \$100,929 to Fund Balance

3/31/23 Audited Fund Balance	\$ 269,228
3/31/24 Projected Fund Balance	\$ 370,836
3/31/25 Requested Fund Balance	\$ 471,765
	\$ 622,694

Admin. Transfer to FB 100,929

Total Expenses 100,929



Revised 3-6-24 as per Treasurer Correction