

# **Downtown Development Authority**

City of Gladstone 1100 Delta Ave Gladstone, MI 49837

## **Staff Report**

Agenda Date: January 16, 2024

**Department:** Downtown Development Authority

**Presenter:** Patricia West

#### **AGENDA ITEM TITLE:**

2024 DDA Meeting Schedule

#### **BACKGROUND:**

According to the Gladstone DDA By-Laws, "At the first meeting of the DDA in each calendar year a schedule of the meeting dates, times and places shall be set and within ten days after a Public Notice of the dates, times and place shall be posted in compliance with the Open Meetings Act."

### **FISCAL EFFECT:**

None

#### **SUPPORTING DOCUMENTATION:**

Suggested 2024 Meeting Schedule

#### **RECOMMENDATION:**

Motion to approve the suggested 2024 meeting schedule as outlined in the supporting documentation to adhere to the Gladstone Downtown Development Authority's By-Laws & Rules of Procedure, as well as the Open Meetings Act.