



GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY

City Hall Chambers – 1100 Delta Avenue

June 16, 2026

8:15 AM

MINUTES

CALL TO ORDER

DDA Chairperson, Jay Bostwick, called the meeting to order at 8:20 AM.

1. Roll Call

PRESENT	ABSENT
Daniel Becker	Joe Thompson
Jacob Taylor (Arrived at 8:26 AM)	
Jay Bostwick	
Jason Lippens	
Kyle Closs	
Nathan Neumeier (Arrived at 8:21 AM)	
Robert LeDuc	
Parker Grzybowski	

Staff Present: Patricia West & Samantha Gaudino

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

None.

FINANCIALS

2. April Revenue & Expense Report

West provided an overview of the April Revenue and Expenditure Report. It was noted that concierge fee expenditures exceeded the budgeted amount. Discussion indicated that a portion of the beautification budget may have been incorrectly charged to the concierge fees account. West will coordinate with the Treasurer to review the entries and make any necessary corrections.

3. Cumulative Rate of Return on Investments

West shared a history of the DDA's investment transactions and returns for both Michigan Class and First Bank. No action was taken by the Authority. A comprehensive review of the DDA's investment strategy and account allocations will be conducted during budget planning for the upcoming fiscal year.

CONFLICTS OF INTEREST

None.

ADDITIONS TO THE AGENDA

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

4. Proposed Social District Commons Area Expansion

Motion made by Closs, seconded by Neumeier to recommend that the City Commission approve the necessary amendment to the Social District Management & Maintenance Plan to include the three downtown municipal parking lots as event commons space.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Neumeier, LeDuc, Grzybowski

MOTION CARRIED.

5. "The Depot" Playground

Motion made by Bostwick, seconded by Grzybowski, to table discussion regarding participation in the MEDC Public Spaces Community Places crowdfunding campaign until engineered plans are received and cost estimates are provided by the playground equipment company.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Neumeier, LeDuc, Grzybowski

MOTION CARRIED.

6. Use of DDA Inventory | Kids Fishing Contest on August 15th

Motion made by Closs, seconded by Neumeier to approve the request to utilize one DDA-owned pop-up canopy for the Kids Fishing Contest on August 15, 2026, subject to availability and coordination with City staff regarding delivery and pickup.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Neumeier, LeDuc, Grzybowski

MOTION CARRIED.

CITY COMMENTS & REPORTS

West provided updates on each of the activities and items below.

7. "I Voted" Sticker Competition

Abigail Wagner, election worker for the City of Gladstone, is a finalist in the "I Voted" sticker competition.

8. 4th of July Updates

Sign-up and registration for the Fourth of July parade and park activities are not available on the website.

9. Cabela's National Walleye Tour on June 18 & 19

Gladstone looks forward to hosting anglers for the competition.

10. City Hall Adjust Summer Hours

Hours of operation have adjusted until Labor Day. City Hall will open at 7:30 AM and close at 5 PM Monday through Thursday, and will be closed on Fridays.

11. E-Waste Collection Event on June 26th

12. MEDC Region 1 Educational Forum

West and Spreitzer attended the forum at the Terrace on Thursday, June 11th to learn about state funding resources.

13. Michigan Downtown Summer Workshop Summary

West and Gaudino shared their experience from the summer workshop that took place in South Haven on June 4th.

14. Summer Concert Series

15. TV6 Around Town Filming

Filming for Upper Michigan Today is scheduled for Monday, June 22nd.

BOARD COMMENTS & REPORTS

No board comments were made.

Tonya Adams, owner of Wally's Bar, asked if she could inquire about the status of the downtown trash receptacles. West stated she would connect with her after the meeting.

Michael O'Connor of 526 Minnesota Ave, asked that the Veterans Affairs Capture be added to the next agenda for discussion.

ADJOURNMENT

Motion made by Taylor, seconded by LeDuc to adjourn at 9:06 AM.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Neumeier, LeDuc, Grzybowski

MEETING ADJOURNED.