

City of Gladstone, MI MEETING TYPE STAFF REPORT

Agenda Date:	December 9, 2024	Eric Buckman, City Manager:
Department:	City Clerk	Department Head Name:
Presenter:	Kim Berry/Patricia West	Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday <u>prior</u> to the Commission Meeting.

AGENDA ITEM TITLE:

Social Media & Website Policy

BACKGROUND:

The City of Gladstone has developed a draft social media and website policy in response to the significant growth of our online presence over the past year. This policy is designed to establish best practices and posting guidelines that promote consistency across all platforms while ensuring compliance with FOIA requirements.

FISCAL EFFECT:

None.

SUPPORTING DOCUMENTATION:

[Draft] Social Media & Website Policy

RECOMMENDATION:

Move to adopt the Social Media & Website Policy as presented, effective January 1, 2025. The adoption shall require the notification of permanent city employees and training provided to department heads.