



<b>Board:</b>	City Commission
<b>Agenda</b>	1/12/2026
<b>Date:</b>	
<b>Department:</b>	Electric
<b>Presenter:</b>	James Olson

## Staff Report

### Agenda Item Title:

Sub Station Transformer bids

### Background:

The Electric department is upgrading our substation transformers. Back on 8/25/25 I came to the commission for approval to put out on bids, now the process is complete so I would like to continue to keep moving forward. Once the Transformers are ordered they are 60-65 weeks out. (March/April of 2027)

### Fiscal Effect:

Virgina Transformers \$1,366,900

### Supporting Documentation:

See Bid Documents

### Recommendation:

I recommend Virgina Transformers at \$1,366,900. The recommendation came from PSE our engineering firm we hired, to help us with the project (see attached document). Virgina transformer was the only company that got us their bid on time.