



Board:	City Commission
Agenda Date:	10-13-2025
Department:	Assessor
Presenter:	City Commission

Staff Report

Agenda Item Title:

Annual Evaluation City Assessor

Background:

It is the Assessor choice to go into open or closed session – Assessor Janice Frizzell has indicated to the City Clerk she would like closed session.

Fiscal Effect:

Supporting Documentation:

Recommendation:

If the Assessor requests closed session the motion would be as follows:

Motion to enter closed session to consider a personnel evaluation as allowable under the Open Meetings Act 267 of 1976 (15.268) Section 8 item a.

Requires simple majority vote (3).

If the Assessor requests open session just continue with meeting. The employee has the right to request closed session at any point.