



CITY OF GLADSTONE ASSESSOR'S OFFICE

ACCESSIBILITY POLICY

Pursuant to MCL 211.10g(1)(c), the City of Gladstone Assessor's Office has established an Accessibility Policy. The City of Gladstone Assessor's Office policies are consistent with Michigan Statutes and acceptable assessment practices with the goal of excellence in accuracy, transparency, and efficiency. Public Act 660 of 2018 amended the General Property Tax Act to provide the statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. More specifically, the Act defines the requirements for substantial compliance with the General Property Tax Act under which the Assessor's Office is reasonably accessible to taxpayers.

The Assessor's Office is open to inspect and review public records, request copies, submit paperwork, or speak with the Assessor. The Assessor's Office business hours are Tuesday's 12:00PM – 4:00PM, with the exception of observed holidays. Taxpayers may submit inquiries to the Assessor, via email at assessor@gladstonemi.gov or by telephone at (906)428-6170. The estimated response time to inquiries is less than seven (7) business days. Taxpayers may arrange an in-person inquiry with the Assessor to discuss their property's assessment or issues by calling (906)428-6170 or by email at assessor@gladstonemi.gov. Taxpayer requests for inspection or production of records maintained by the Assessor's Office may be made in person or by calling (906)428-6170 or by email at assessor@gladstonemi.gov. A Freedom of Information Act (FOIA) request may be required through the Clerk's Office. Assessment and property information can be obtained using the Assessor's Office website at gladstonemi.gov. Taxpayers may have their assessment reviewed by the Assessor's Office at any time to informally hear and resolve disputes prior to the March Board of Review. Taxpayers are encouraged to contact the Assessor's Office at (906)428-6170 or assessor@gladstonemi.gov to discuss any issues or concerns. An informal review is not required to appeal to the March Board of Review. However, filing a protest with the Board of Review is necessary to protect the right to further appeal to the Michigan Tax Tribunal.

