



# GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY

City Hall Chambers – 1100 Delta Avenue

July 02, 2024

8:15 AM

## MINUTES

### CALL TO ORDER

Board Chair, Jay Bostwick, called the meeting to order at 8:17 AM ET.

#### 1. Roll Call

PRESENT	ABSENT
Jacob Taylor	Joe Thompson
Jay Bostwick	Daniel Becker
Jason Lippens	Nathan Neumeier
Kyle Closs	Robert LeDuc
Melissa Silta	

**Staff Present:** Patricia West

### PUBLIC COMMENT

### APPROVAL OF MINUTES

### FINANCIALS

### CONFLICTS OF INTEREST

### ADDITIONS TO THE AGENDA

### UNFINISHED BUSINESS

#### 2. 2024 Farmers Market Coordinator Vacancy

Motion made by Closs, seconded by Silta to hire William Olsick to fill the Farmers Market Coordinator vacancy for the 2024 season at \$17.00/hour contingent upon a background check..

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

**MOTION CARRIED.**

DDA Director, Patricia West, will follow up with William on his availability in the fall as his resume indicates he is a student at Northern Michigan University.

### NEW BUSINESS

#### 3. Authorization for DDA Director to Hire Personnel

Motion made by Silta, Seconded by Taylor to grant the DDA Director the authority to oversee the hiring process and hiring decisions for seasonal employees, temporary employees, and contract employees such that the annual budget commitment is less than \$10,000 and the process is in alignment with the City of Gladstone's Policies and Procedures.

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

**MOTION CARRIED.**

**CITY COMMENTS & REPORTS**

**BOARD COMMENTS & REPORTS**

**PUBLIC COMMENT**

**ADJOURNMENT**

Motion made by Bostwick, Seconded by Lippens to adjourn at 8:24 AM ET.

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

***MOTION CARRIED.***