



**MEETING TYPE
STAFF REPORT**

Agenda Date: December 11, 2023

**Eric Buckman, City
Manager:**

Department: Water

Department Head Name:

Rob Spreitzer

Presenter: Rob Spreitzer

Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Amend Water & Wastewater budgets for Non-Collectable Revenue

BACKGROUND:

This Agenda item is in continuation from the September 25th commission meeting. The water meter at 617 N 7th Street was not sending out water reads for 8 years. The meter was recording usage, and the radio was not sending reads. The meter showed 349,000 gallons of usage over that period. We can only bill for the past 12 months, and both Water and Wastewater must show the remaining usage as a loss of revenue and amend their budgets. A new meter and new AMI radio were installed at this residence and were adjusted to show usage down to 1 gallon from 1,000 gallons on the old equipment. This better resolution should make it easier to identify irregular water usage high or low.

FISCAL EFFECT:

The Water and Wastewater Departments will need to amend their 2022-23 budgets to reflect this loss of revenue. The Water Department will need to amend an additional \$2009.45, and the Wastewater Department will need to amend an additional \$3429.88.

SUPPORTING DOCUMENTATION:

Please see calculation sheet for lost water and wastewater revenue from account 1139-33, 617 N 7th Street prepared by the Utility Billing Clerk.

RECOMMENDATION:

Make motion to amend 2022-23 Budgets in the amount of \$2009.45 for Water department and \$3429.88 for Wastewater department.