



**MEETING TYPE
STAFF REPORT**

Agenda Date: January, 22 2024

**Eric Buckman, City
Manager:**

Department: Assessing

Department Head Name:

Janice Frizzell

Presenter: Janice Frizzell

Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Resolution to Set and Alternate Date for March Board of Review

BACKGROUND:

The Board of Review must meet on the second Monday in March. This meeting must start not earlier than 9 a.m. and not later than 3 p.m. The Board of Review must meet one additional day during this week and shall hold at least three hours of its required sessions during the week of the second Monday in March after 6 p.m. MCL 211.30. Note: The governing body of a city or township may authorize an alternative starting date for the second meeting of the March Board of Review, which can be either the Tuesday or the Wednesday following the second Monday in March. MCL 211.30(2)
The Resolution will change the March Board of Review start date to the Wednesday following the second Monday in March. This change will include future years until specified otherwise.

FISCAL EFFECT:

None

SUPPORTING DOCUMENTATION:

Resolution 2024-01

RECOMMENDATION:

Approve Resolution 2024-01 Set an Alternate Date for the March Board of Review First Taxpayer Appeal Meeting as presented.