



Board:
Agenda
Date:
Presenter:

Planning Commission

October 6, 2026

Patricia West

Staff Report

Agenda Item Title:

Notice of Interest to Purchase City Owned Property | Portion of 144 4th Ave NE (052-621-001-40)

Background:

The City has received a Notice of Interest from Nick and Leslie Moulds regarding the potential purchase of a portion of City-owned property located at 144 4th Avenue NE, commonly referred to as the Public Safety property. The area of interest consists of a relatively small portion of the property currently utilized as driveway access connecting 4th Avenue NE to the Moulds' adjacent residential property and garage.

The existing driveway arrangement is the result of discussions and decisions made between previous City administration and the property owners; however, the driveway area was never formally transferred or incorporated into the Moulds' property. The Moulds are now seeking to formalize the longstanding arrangement through the purchase of the applicable portion of City-owned property. To facilitate a potential sale, a survey and land division would be necessary to establish an appropriate parcel configuration and legal description.

In accordance with the City's Sale of City-Owned Property Policy, the Planning Commission is being asked to review the proposed disposition for consistency with the City's Master Plan and future land use objectives and provide a recommendation to the City Commission. At this stage, staff is seeking a recommendation to pursue the necessary land division and related preparatory work, rather than approval of a final sale. Any eventual sale of the property would return to the City Commission for consideration following completion of the necessary survey, land division, legal descriptions, and other applicable requirements.

Fiscal Effect:

~\$2500 - \$6600

Supporting Documentation:

Notice of Interest – Nick & Leslie Moulds
Policy for Sale of City-Owned Land

Recommendation:

Motion to recommend that the City Commission authorize staff to pursue the necessary survey, land division, preparation of legal descriptions, and other related work for the potential sale of a portion of the City-owned Public Safety property located at 144 4th Avenue NE to Nick and Leslie Moulds, finding that the proposed disposition is consistent with the City's Master Plan and future land use objectives.