



Board: Planning Commission
Agenda: August 11, 2026
Date:
Presenter: Patricia West

Staff Report

Agenda Item Title:

Appointment of Vice-chairperson

Background:

The resignation of Planning Commission Chairperson Howard Haulotte has resulted in a vacancy in the office of Chairperson.

Under Article III of the Planning Commission Rules of Procedure, the Vice-Chairperson/Secretary succeeds to the office of Chairperson when a vacancy occurs. The Planning Commission must then select a successor to the office of Vice-Chairperson/Secretary at the earliest practical time.

Nominations must be made by a current Planning Commission member and seconded by another member. Elections are conducted by roll call vote, with a majority vote of the full Planning Commission required for election. If there is only one nominee, that nominee is considered unanimously elected.

Fiscal Effect:

None

Supporting Documentation:

Excerpt from By-Laws

Recommendation:

Motion to acknowledge the succession of Vice-Chairperson/Secretary John DeFiore, to the office of Chairperson, pursuant to the Planning Commission Rules of Procedure, and to appoint **[NEW VICE-CHAIR NAME]** as Vice-Chairperson/Secretary of the Gladstone Planning Commission.