

ARTICLE II. - PARKS AND RECREATION COMMISSION^[2]

Footnotes:

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Cross reference— Boards, commissions and authorities, § 2-251 et seq.

Sec. 38-31. - Established; advisory commission.

There is established a parks and recreation commission of the city to act solely in an advisory capacity to the city commission and city administration.

(Ord. No. 486, § 1(91.40), 9-26-1994)

Sec. 38-32. - Composition; appointment.

The parks and recreation commission shall consist of seven members who shall be appointed by the mayor.

(Ord. No. 486, § 1(91.41), 9-26-1994; Ord. No. 550, § 1, 3-8-2004)

Sec. 38-33. - Persons ineligible for membership.

A person shall not be eligible for appointment to the parks and recreation commission who is the holder of any public office, elective or appointive under the city Charter and who does not meet the eligibility requirements for holding public office as provided in the city Charter.

(Ord. No. 486, § 1(91.42), 9-26-1994)

Sec. 38-34. - Director of parks and recreation to serve as nonvoting member.

The director of parks and recreation shall serve as a nonvoting permanent member of the parks and recreation commission.

(Ord. No. 486, § 1(91.43), 9-26-1994)

Sec. 38-35. - Terms of office.

All members of the parks and recreation commission, other than the director of parks and recreation, shall serve a term of three years. The terms of the present members of the parks and recreation commission shall remain as established. Any new members shall be appointed in staggered terms so that reappointment or replacement members shall serve full three-year terms with different expiration dates.

(Ord. No. 486, § 1(91.44), 9-26-1994)

Sec. 38-36. - Vacancies in membership.

Vacancies on the parks and recreation commission occurring before the expiration of any terms of office shall be reported by the parks and recreation commission to the mayor and shall be filled by appointment for the unexpired term.

(Ord. No. 486, § 1(91.45), 9-26-1994)

Sec. 38-37. - Meetings.

The parks and recreation commission shall elect one of its members as chairman and such other officers as the members deem necessary. The parks and recreation commission shall adopt bylaws for the orderly conduct of its meetings, which shall be held on a monthly basis or as often as may be deemed necessary by the chairman. A copy of the minutes of all parks and recreation commission meetings shall be filed with the city clerk for submittal to the city commission.

(Ord. No. 486, § 1(91.46), 9-26-1994)

Sec. 38-38. - Duties.

The parks and recreation commission shall act in an advisory capacity to the city commission and the director of parks and recreation. The parks and recreation commission shall review and from time to time make recommendations to the city commission relative to the improvement of existing and the development of new parks and recreation programs. The parks and recreation commission shall establish reasonable rules and regulations for the protection of rights and property vested in the city and under control of the parks and recreation department for the use, care, maintenance and management of all parks, public lands and waters in and adjacent to the city. It shall be the duty of the parks and recreation commission to make sure the rules, regulations and ordinances governing the parks, public land and waters of the city are adequately enforced.

(Ord. No. 486, § 1(91.47), 9-26-1994)

Sec. 38-39. - Authority to call on other city bodies for assistance.

The parks and recreation commission may call on any department, board or commission of the city for such technical and advisory assistance as may be needed.

(Ord. No. 486, § 1(91.48), 9-26-1994)

Sec. 38-40. - Expenditures.

The parks and recreation commission and its members shall not incur any expense or create any obligation or liability upon the city. If any expenditure of city funds may be required in connection with the functioning of the parks and recreation commission, prior approval of such expenditure shall first be obtained from the city commission.

(Ord. No. 486, § 1(91.49), 9-26-1994)

Sec. 38-41. - Fee schedule.

The parks and recreation commission shall develop on an annual basis a fee schedule for parks and recreation activities which it shall recommend for adoption by the city commission as part of their annual budgetary process.

(Ord. No. 486, § 1(91.50), 9-26-1994)

Sec. 38-42. - Director of parks and recreation.

A director of parks and recreation shall be appointed by and serve under the general direction of the city manager.

(Ord. No. 486, § 1(91.51), 9-26-1994)

Cross reference— Officers and employees, § 2-61 et seq.

Sec. 38-43. - General duties of director.

The director of parks and recreation shall be the administrative head of the department of parks and recreation and shall have the duty to:

- (1) Provide recreation programs and activities for the inhabitants for the city;
- (2) Plan and coordinate functions, activities, additions, developments and improvements for the department, draft and implement a city recreation plan, train and administer personnel and enforce department policies; and
- (3) Maintain and repair parks, playgrounds, public grounds, play areas and the public harbor, including the interior and exterior of all city buildings and park service buildings, and provide for the maintenance and storage of all park and recreational equipment.

(Ord. No. 486, § 1(91.52), 9-26-1994)

Sec. 38-44. - Rules and regulations.

The parks and recreation commission shall establish rules and regulations for the use of the city parks and special recreational facilities, which shall be published upon adoption and a copy of which shall be kept by the city clerk's office. Rules and regulations for the use of the special activity parks shall be posted in a conspicuous place within the special activity park and shall be accessible for viewing 24 hours a day. Such rules and regulations shall be designed to protect the parks and preserve the right of the public to use such parks and to protect public health and safety.

(Ord. No. 486, § 1(91.65), 9-26-1994)

Secs. 38-45—38-70. - Reserved.