

**MEETING TYPE**
STAFF REPORT**Agenda Date:** 09-19-2023**Eric Buckman, City
Manager:****Department:** Parks & Recreation**Department Head Name:****Presenter:** Robert Brown**Kim Berry, City Clerk:**

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Memorial Bench – Cathy & James DeKeyser

BACKGROUND:

Per the City of Gladstone Memorials in the Park Policy – the location of a memorial bench must be approved by Parks & Recreation Board.

Cathy & James DeKeyser have selected two locations as Robert Brown of the Parks Department will explain.

FISCAL EFFECT:

All costs for materials, labor and/or installation will be the responsibility of the customer

SUPPORTING DOCUMENTATION:

Memorials in the Park Policy
Location maps

RECOMMENDATION:

Approve location _____ for Cathy & James DeKeyser Memorial Bench

GLADSTONE



City of Gladstone

Memorials in the Park Policy

The City of Gladstone Parks and Recreation Department and the Recreation Advisory Board have set a policy and procedure to address memorials placed in the City of Gladstone parks and recreation facilities.

- 1. The Parks and Recreation Advisory Board shall approve all memorials presented.**
2. Upon approval of the Parks and Recreation Advisory Board – final design, location and installation specifications must be approved by the Parks and Recreation Staff before installation of memorial.
3. Memorials must be installed with minimal disturbance to surrounding soil, turf, trees, etc. and any disturbances shall be restored to original appearance.
4. The Parks and Recreation staff upon completion will give final approval of memorials and surrounding site.
5. Memorials considered, but not limited to:
 - a. Trees, shrubs, bushes, plants, etc.
 - b. Decorative stone/rocks with plaque inset
 - c. Benches
 - d. Concrete pads
 - e. Free standing plaques/signs
 - f. Statues

***All costs for materials, labor, and/or installation will be the responsibility of the owner.**

6. The City of Gladstone Parks and Recreation Department and the Recreation Advisory Board have set policy and procedure to address memorials in recreational parks and facilities.
 - a. A memorial can be placed within the parks system if it is approved by the Parks and Recreation Board.
 - b. A tree, shrub, or any vegetation can be planted at the owner's cost. A recognition plaque can be inset in a decorative stone along the side of said memorial; also at owner's expense. It also must be approved by the Parks and Recreation Board.
 - c. Placement and type of vegetation will have to be approved by the Parks and Recreation Board.
 - d. If the City is building or considering a project an amity that has been chosen by the Parks and Recreation Board could be memorized with a plaque which would be inset in a stone. Parks and Recreation Board would have to approve it. The cost would also be the responsibility of the owner.
 - e. Location and details must be approved by the Parks and Recreation Board.

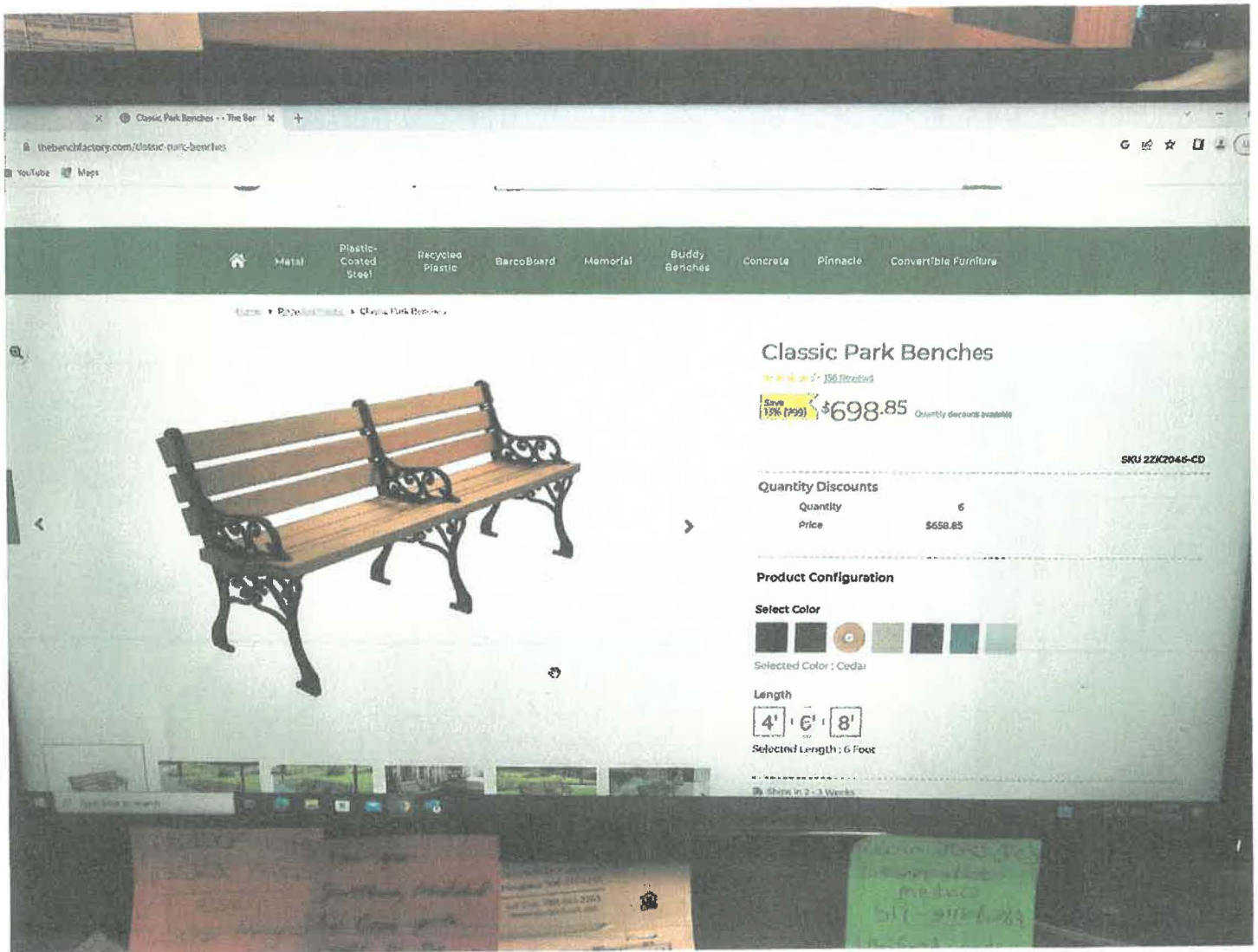
Parks & Recreation Board Approval: 09-30-2019

City Commission Approval:

Proposed Memorial Benches



0 550 1,100 2,200 Feet



Bench \$700.00

Plaque \$206.00 (4-6)wks

Stamped Pad \$700.00

Shipping \$190.00

\$1800.00

[← BACK TO PRODUCT DETAILS](#)

Cast Bronze Bench Plaques

\$205.85

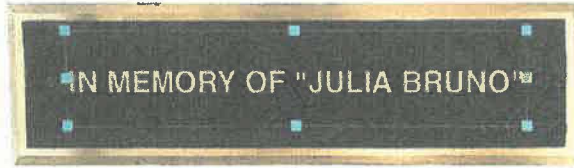
 [ADD TO CART](#)

Options

Text

My Designs

 [SAVE DESIGN](#)



 CAPTURE

 SNAPSHOT

 START OVER

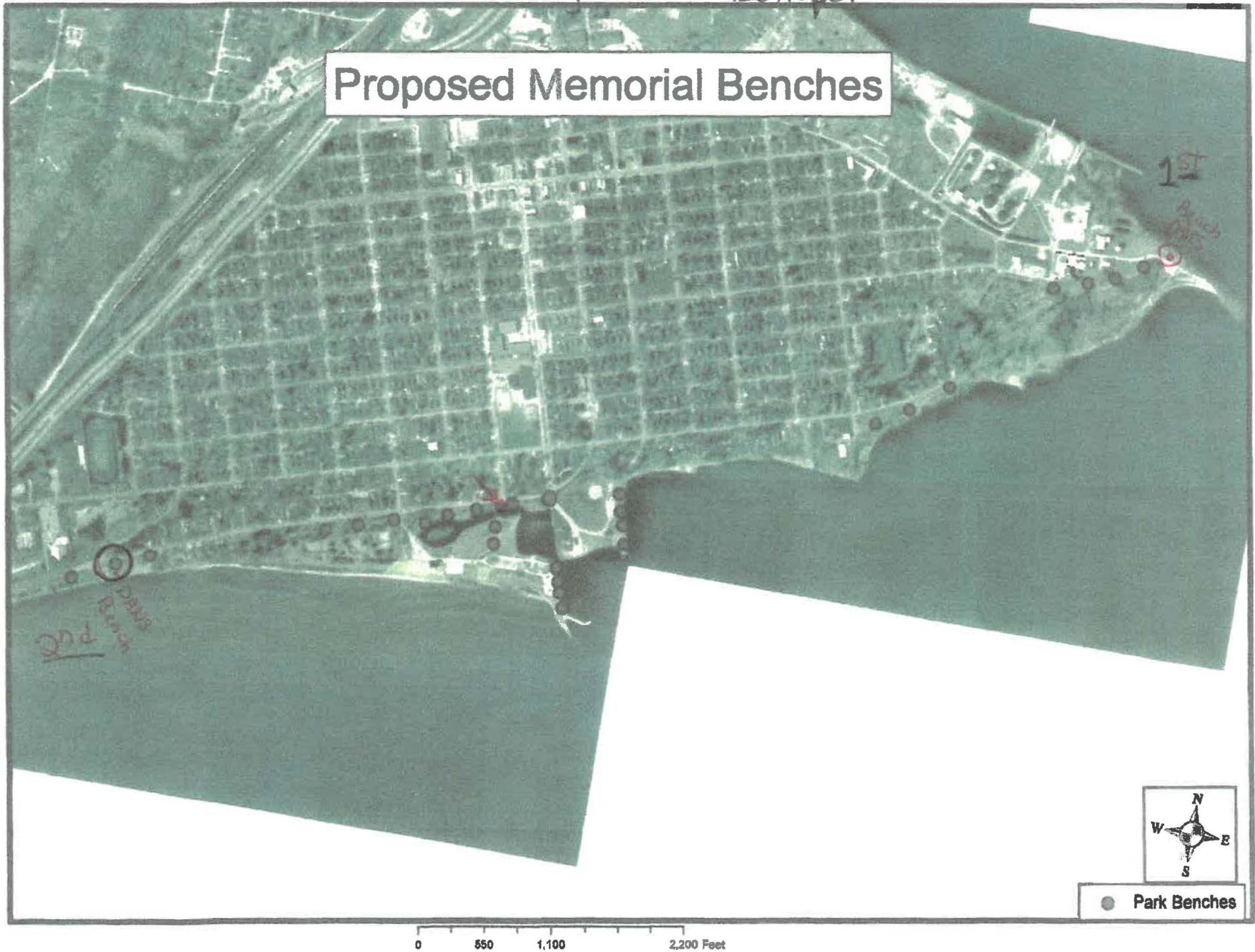
 ZOOM

 50%



Cathy + James DeKeyer

Proposed Memorial Benches



1st choice



2nd choice

