



GLADSTONE DDA REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
July 18, 2023
8:00 AM

MINUTES

CALL TO ORDER

Board Chair, Jay Bostwick, called the meeting to order at 8:02 AM ET.

1. Roll Call

PRESENT	ABSENT
Joe Thompson	Nathan Neumeier - Excused
Daniel Becker	
Jay Bostwick	
Jason Lippens	
Kyle Closs	
Marcey Skwor	
Robert LeDuc	

Staff Present: Eric Buckman, Patricia West, Renee Barron

PUBLIC COMMENT: None

APPROVAL OF MINUTES

2. Regular Meeting Minutes - June 20, 2023

Motion made by Closs, seconded by Skwor to approve the regular meeting minutes from June 20, 2023.

Voting Yea: Thompson, Becker, Bostwick, Lippens, Closs, Skwor, LeDuc

MOTION CARRIED.

FINANCIALS

3. May Revenue & Expenditure Report

CONFLICTS OF INTEREST

ADDITIONS TO THE AGENDA

UNFINISHED BUSINESS

4. North Shore Development

Renee Barron provided an update to the board on the progress of the North Shore Development. There is a meeting scheduled for today (07/18/2023) with the developer, architect and engineer to align on revisions to the initial drawing following input from city staff and considering utilities.

NEW BUSINESS

5. Old-Fashioned Christmas

Motion made by Closs, Seconded by LeDuc to allow the Old-Fashioned Christmas Subcommittee oversight and authority to hire the event coordinator replacement in a contract role with training provided by the previous event coordinator.

Voting Yea: Thompson, Becker, Bostwick, Lippens, Closs, Skwor, LeDuc

MOTION CARRIED.

6. Facade Grant Program

Motion made by Closs, seconded by Becker to direct city staff to notify business owners that facade funds are not available at this time, and that we are not accepting applications. Staff can notify those who inquire that the process will be revisited when the 2024-2025 budget is proposed.

Voting Yea: Thompson, Becker, Bostwick, Lippens, Closs, Skwor, LeDuc

MOTION CARRIED.

7. Mural at 1000 Delta Ave

Patrick Johnson presented on repairs required to the bricks at 1000 Delta Ave behind the mural. Additional packet material was provided during the meeting. The agenda packet was amended on 07/18/2023 to include the items below:

- Email | Subject: Preparation for the 07/18 DDA Meeting Mural Presentation | Delta Ave
- Grant of Easement

Motion made by Closs, seconded by Thompson to table this discussion until City Manager, Eric Buckman, connects one of his contacts with Patrick to review the brick situation.

Voting Yea: Thompson, Becker, Bostwick, Lippens, Closs, Skwor, LeDuc

MOTION CARRIED.

Patrick John was also able to provide an update on the items below:

- Business After Hours
- Brewery moving into the Rialto Center
- Architecture/Engineering Fees – This will be added to the August agenda for further discussion.

CITY COMMENTS & REPORTS

8. City Manager

Eric Buckman, provided an update on the items below:

- North Shore Development
- Public Hearings for Street Paving
- Public Safety Staffing
- Monopole Antenna Updates for 911
- 4th of July Celebration

9. Community Development

Renee Barron, provided updates on the following items:

- Code Enforcement Official position has been posted.
- Oaks Golf Course
- Two Small Claims Court Cases

10. DDA Coordinator

- DDA Board Opening
- DDA By-Laws & Rules of Procedure
- Prep for Parental Leave
 - Informational Meeting #2 at August Commission Meeting
 - Posted Code Enforcement Position
 - Wrapping up Master Plan
- Upcoming Items:
 - Business After Hours on July 26th
- August Meeting:
 - Farmers Market Updates from Brianna Ecklid
 - Historical Home Markers

BOARD COMMENTS & REPORTS

ADJOURNMENT

Motion made by Skwor, Seconded by LeDuc to adjourn at 9:30 AM ET.
Voting Yea: Thompson, Becker, Bostwick, Lippens, Closs, Skwor, LeDuc

MOTION CARRIED.