



<b>Board:</b>	City Commission
<b>Agenda Date:</b>	02-09-2026
<b>Department:</b>	City Commission
<b>Presenter:</b>	Kim Berry

## Staff Report

### Agenda Item Title:

City Commission Rules of Procedure

### Background:

Conflict of Interest on Agenda programming has been corrected for proper placement.

City Clerk researched the Charter Sections regarding organization meetings with election of the Mayor and Mayor Pro-Tem positions as related to the question of paper ballots.

An attorney's opinion on the matter was not requested by the clerk but can if the Commission desires.

### Fiscal Effect:

### Supporting Documentation:

(Draft) City Commission Rules of Procedure (attached)

Charter Chapter II Plan of Government Section 7 Mayor and Mayor Pro-Tem (attached)

Charter Chapter III Registrations, Nominations and Elections Section 14 Candidates for Mayor (attached)

Minutes from 1970-present available online

### Recommendation:

See Clerk Summary for recommendation.