



GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY

City Hall Chambers – 1100 Delta Avenue

July 02, 2024

8:15 AM

MINUTES

CALL TO ORDER

Board Chair, Jay Bostwick, called the meeting to order at 8:17 AM ET.

1. Roll Call

PRESENT	ABSENT
Jacob Taylor	Joe Thompson
Jay Bostwick	Daniel Becker
Jason Lippens	Nathan Neumeier
Kyle Closs	Robert LeDuc
Melissa Silta	

Staff Present: Patricia West

PUBLIC COMMENT

APPROVAL OF MINUTES

FINANCIALS

CONFLICTS OF INTEREST

ADDITIONS TO THE AGENDA

UNFINISHED BUSINESS

2. 2024 Farmers Market Coordinator Vacancy

Motion made by Closs, seconded by Silta to hire William Olsick to fill the Farmers Market Coordinator vacancy for the 2024 season at \$17.00/hour contingent upon a background check..

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

MOTION CARRIED.

DDA Director, Patricia West, will follow up with William on his availability in the fall as his resume indicates he is a student at Northern Michigan University.

NEW BUSINESS

3. Authorization for DDA Director to Hire Personnel

Motion made by Silta, Seconded by Taylor to grant the DDA Director the authoirty to oversee the hiring process and hiring decisions for seasonal employees, temporary employees, and contract employees such that the annual budget commitment is less than \$10,000 and the process is in alignment with the City of Gladstone's Policies and Procedures.

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

MOTION CARRIED.

CITY COMMENTS & REPORTS

BOARD COMMENTS & REPORTS

PUBLIC COMMENT

ADJOURNMENT

Motion made by Bostwick, Seconded by Lippens to adjourn at 8:24 AM ET.

Voting Yea: Taylor, Bostwick, Lippens, Closs, Silta

MOTION CARRIED.