



Board:	Planning Commission
Agenda	January 6, 2026
Date:	
Presenter:	Patricia West

Staff Report

Agenda Item Title:

2025 Zoning Annual Report

Background:

The Michigan Planning Enabling Act requires each Planning Commission to prepare an annual written report to its legislative body summarizing:

- The Commission's operations
- The status of planning activities
- Recommendations to the governing body related to planning and development

The attached draft report provides a comprehensive summary of:

- Membership and meeting activity
- Development review actions taken in 2025
- Zoning permit and administrative activity
- Zoning Board of Appeals activity
- Training and professional development completed by Commissioners and staff
- Significant transitions in staffing and Commission composition
- Other key planning actions undertaken in 2025
- Goals for 2026 to guide future work

Because 2025 was a year of transition with changes in both administrative staffing and four new Planning Commissioner appointments, the draft report places particular emphasis on training, orientation, and major capacity-building efforts. It also outlines several high-impact planning initiatives now under development.

Fiscal Effect:

None

Supporting Documentation:

[DRAFT] 2025 Zoning Annual Report

Recommendation:

Before the report is presented to the City Commission, staff is seeking Planning Commission review to confirm that the document accurately reflects the work completed throughout the year and appropriately conveys the Commission's 2026 goals.